



Kentucky Personnel Cabinet
Office of the Secretary

Dear Fellow State Employee:



The Personnel Cabinet is pleased to offer you a new way to learn about our programs and services. It's called *Take 5*. Over the next year, we will be sending you video segments highlighting our offerings, which will each run five minutes or less. We hope this will give you a chance to learn about what we offer as well as provide you a resource for more information.

Our first *Take 5* segment is about the Kentucky Employee Assistance Program (KEAP). You can watch it by clicking on the *Take 5* logo or by [clicking here](#).

Please watch for more *Take 5* segments in the future.

I hope you find them useful!

Yours in Service,

Nikki Jackson, Secretary