



PERSONNEL ISSUES & YOU

UPPS Newsletter 2009-1

Message from the Director

April 2009

I would like to extend my appreciation to everyone for their patience while we continue to work diligently on KHRIS. In order to ensure a quality system it is essential that KHRIS is tested extensively and all employees are trained thoroughly. With that goal in mind we will continue to reach out to you for your assistance and valued input as we progress toward the implementation of our new system.

In the meantime, if at anytime you have any questions or concerns, please feel free to contact my office.

Thank you!

Mary Elizabeth Harrod

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KECC- New Employee Pledge Forms:

This is just a reminder that we have [New Employee KECC Pledge Forms](#) and 2008 KECC Brochures available for your use. We are aware of some agencies offering these to new employees during orientation and would like to see everyone doing such. Please contact Stephanie Carpenter via email at StephanieL.Carpenter@ky.gov to request these.

Also, we have recently created a web page and have made available online, forms for employees to use. Please feel free to direct employees to the following link for information on KECC: <http://personnel.ky.gov/stemp/KECC.htm>

Family and Medical Leave Act Amendments:

On January 15, 2009, the Department of Labor (DOL) issued amendments to the Family and Medical Leave Act (FMLA). Personnel Memo 09-01 provided a summary of these changes and the Personnel Cabinet has upgraded their website appropriately.

In light of these changes, new forms were provided by the DOL and should be utilized by employers. These forms are available for your use at the following link: <http://personnel.ky.gov/empref/FamilyMedicalLeave.htm>

For further information or if you have questions, please contact Darlene Stewart, Office of Employee Relations, Personnel Cabinet, at (502)564-5953.

Acting Commissioner
Barbara Barnes
Department of Personnel
Administration

Secretary
Nikki R. Jackson
Personnel Cabinet

Director
Mary Elizabeth Harrod
Division of Employee
Management

Processing & Records

Request for Personnel Action Exemption Form:

We have removed the action [Demote] from the above titled form. The updated form can be found on our website at <http://personnel.ky.gov/NR/ronlyres/C2B8BF97-ACC2-43D2-9324-83FB831BC7CB/0/PersActExemptFormreplHiringFrForm040609.doc>.

Updated P-1 Form:

Please be advised that the back of the P-1 form has been updated, as follows:

Change Item 5 text to:

0.- White	4.- American Indian or Alaskan Native
1.- Black or African American	5.- Other
2.- Hispanic or Latino	6.- Native Hawaiian or other Pacific Islander
3.- Asian	7.- Two or more races

Change item 22B text to:

0.- No Retirement	C.- Hazardous 2008	7.- Legislative
1.- KERS	4.- State Police	F.- Legislative 2008
A.- KERS 2008	D.- State Police 2008	G.- KERS Re Ret
2.- Teachers	5.- Judicial I	H.- Hazard Re Ret
B.- Teachers 2008	E.- Judicial I 2008	I.- SPRS Re Ret
3.- Hazardous	6.- Judicial II	

Change item 28 text to:
Delete D- Emergency and replace with H-Co-Op

EXPLANATION OF CODES USED ON THE REVERSE SIDE OF THIS FORM

Codes for racial origins defined by Federal Government

0. - White
1. - Black
2. - Hispanic
3. - Asian American
4. - American Indian or Alaskan Native
5. - Other

ITEM 6. Sex Code
M - Male
F - Female

ITEM 10. Home State Code. Codes for states not shown are in Personnel User's Manual.

KY - Kentucky	IL - Illinois
TN - Tennessee	VA - Virginia
OH - Ohio	MO - Missouri
IN - Indiana	WV - West Virginia

ITEM 22.A. FLSA Code
0 - Non Exempt (Eligible for Overtime)
1 - Exempt (Not Eligible for Overtime)

ITEM 22.B. Retirement Code

0 - No Retirement	4. - State Police
1 - KERS	5. - Judicial I
2 - Teacher's	6. - Judicial II
3 - Hazardous	7. - Legislative

ITEM 23. Pay Type Code
H - Hourly
S - Salaried
P - Per Diem

ITEM 28. Pay Employment Status Code

A - Initial Probation	L - Non-Merit Serving Six Month Period
B - Status	M - Non-Merit
D - Emergency	Q - Interim
J - Federally Funded Time Limit	
K - Detail To Special Duty	

ITEM 29. Full/Part-time Code
F - Full Time
L - Part Time (less than 100 hours per month)
I - Intern

ITEM 30. Employee Merit Status Code
1 - Covered
2 - Not Covered

ITEM 31. Position Merit Status Code
1 - Covered
2 - Not Covered

ITEM 32. Position Fund Source Code
0 - General Fund
1 - Road Fund
2 - 100% Federal Fund
3 - 100%
4 - Comb

ITEM 36. Previous Status
Y - Yes
N - No

ITEM 37. Shift/Weekend Premium Code

10 - First Shift	50 - Weekend Premium
24 - Second Shift	54 - Second Shift Weekend
34 - Third Shift	4 - Third Shift Weekend
44 - Shift Varies	46 - Varies Weekend

ITEM 40. State and Local Tax Code & 41
Refer to the Personnel User's Manual for a list of these codes.

ITEM 42. Work Week Code
1 - 37.5 Hours
2 - 40.0 Hours

ITEM 43. Overtime Status Code
1 - No Overtime Pay Allowed
2 - Comp Time at Time and Half
3 - Overtime Pay Allowed

ITEM 44. Work County Code

KENTUCKY COUNTIES AND THEIR CODE NUMBERS

Correct 46 to read as 84

Payroll

Annual Leave/Performance Evaluations 2008:

Just a reminder: In keeping with Personnel Memo 03-16, issued November 25, 2003, annual leave awarded as a result of Performance Evaluations for 2008 will be available for use after April 16, 2009.

Job Class and Agencies not Eligible for Block 50 Payments Listing:

Please be advised that the above listing has been updated to include Commissioner (0102) and Board Members (0134). The full listing can be found on our website at:

<http://personnel.ky.gov/NR/rdonlyres/C19675BB-87C5-4A50-9DEB-D76B5BFD6584/0/block50no.pdf>

New Employee:

We are happy to announce our newest addition to the Payroll Branch team, Natalie Jackson. Ms. Jackson comes to us from our own cabinet's Office of Administrative Services with a vast knowledge and breadth of experience of payroll and we are truly pleased to have her.

Upcoming Payroll Schedules:

April 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 MAR 16-31 Manual pay & health ins. update	2 MAR 16-31 Manual pay & health ins. update	3 MAR 16-31 Manual pay & health ins. Update Last day p1's can be approved for payroll.	4
5	6 MAR 16-31 Manual pay update files go down at 1:00 and remain down. RUN PAYROLL	7 MAR 16-31 No Update	8 MAR 16-31 No Update	9 MAR 16-31 Update/ health ins	10 MAR 16-31 Update/ health ins Good Friday ½ Day Off	11
12	13 MAR 16-31 Update/ health ins. Last day p1's can be approved for supp payroll	14 MAR 16-31 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	15 MAR 16-31 No Update PAYDAY	16 APR 1-15 Manual pay & health ins. update	17 APR 1-15 Manual pay & health ins. update	18
19	20 APR 1-15 Manual pay & health ins. Update. Last day p1's can be approved for payroll.	21 APR 1-15 Manual pay update files go down at 1:00 and remain down. RUN PAYROLL	22 APR 1-15 No Update	23 APR 1-15 No Update	24 APR 1-15 Update/ health ins.	25
26	27 APR 1-15 Update/ health ins.	28 APR 1-15 Update/ health ins. Last day p1's can be Approved for supp payroll	29 APR 1-15 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	30 APR 1-15 No Update PAYDAY		

May 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 APR 16-30 Manual pay & health ins. update	2
3	4 APR 16-30 Manual pay & health ins. update	5 APR 16-30 Manual pay & health ins. Update. Last day p1's can be approved for payroll	6 APR 16-30 Manual pay update files go down at 1:00 and remain down. RUN PAYROLL	7 APR 16-30 No Update	8 APR 16-30 No Update	9
10	11 APR 16-30 Update/ health ins.	12 APR 16-30 Update/ health ins.	13 APR 16-30 Update/ health ins. Last day p1's can be approved for supp payroll	14 APR 16-30 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	15 APR 16-30 No Update PAYDAY	16
17	18 MAY 1-15 Manual pay & health ins. update	19 MAY 1-15 Manual pay & health ins. update	20 MAY 1-15 Manual pay & health ins. Update. Last day p1's can be approved for payroll.	21 MAY 1-15 Manual pay update files go down at 1:00 and remain down. RUN PAYROLL	22 MAY 1-15 Update/ health ins.	23
24	25 MAY 1-15 STATE HOLIDAY MEMORIAL DAY	26 MAY 1-15 Update/ health ins.	27 MAY 1-15 Update/ health ins. Last day p1's can be approved for supp payroll	28 MAY 1-15 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	29 MAY 1-15 No Update PAYDAY	30
31						

Classification & Compensation

Wage Equity:

Please be advised that there will be no Wage Equity this year

Petition Process for Additional Policy-Making Positions

Recently there has been confusion as to the process of requesting additional policy making position. The requests for petitioned positions should be addressed and sent to the Secretary of the Personnel Cabinet. They should include the appropriate petition request letter, the current organizational structure and the proposed organizational structure (example letters are available on the Personnel Cabinet's website: <http://personnel.ky.gov/persadmin/info/persinfo/NonMeritInfo.htm>).

Requests for petitions that will be forwarded to the Personnel Board also need to be addressed and sent to the Secretary of the Personnel Cabinet. Please allow at least ten (10) working days prior to the next board meeting for review and approval by the Secretary. Click here for a list of meeting dates: <http://personnelboard.ky.gov/meetings/>

If you need assistance in determining the specific petition approval required, please contact Debbie Parido at 564-6859.

In-Grade Promotion Guidelines:

We have received a number of questions recently on in-grade promotion procedures. An In-grade promotion is not provided for in the Personnel Regulations but was a response to a Personnel Board ruling. An in-grade promotion is the movement of an employee from a non-supervisory classification to a supervisory classification at the same pay grade. The employee does not receive a salary increase upon promotion but is eligible for a 5% salary increase upon successful completion of the promotional probationary period.

To be eligible for an in-grade promotion, an employee must:

- 1) have permanent status and
- 2) move from a non-supervisory classification to a "true" supervisory classification.

The employee need not supervise classifications in the same series in which he formerly served.

Note

- If, after completing the promotional probationary period, the employee moves laterally to a non-supervisory classification and later moves back to a supervisory classification at the same grade, he is not eligible for a second in-grade promotion salary increase.
- If an employee demotes from a non-supervisory classification and retains his salary, he is not eligible for an in-grade promotion if he later promotes to a supervisory classification at the same grade from which he demoted.

If you have any questions, you may contact Jim Lambert at 564-6832.

New Employee:

We have a new addition to the Classification and Compensation Branch. Ms. Cassie House joined our team in January as a Class & Comp Analyst. We are very happy to have her.

PERSONNEL CABINET TELEPHONE LISTING, April 1, 2009

OFFICE OF THE SECRETARY, 3rd Floor (564-7430)

Secretary Nikki Jackson Deputy Sec. Tim Longmeyer Misty Bevins-Reynolds, x 564-6798 Sonja Cox, x 564-6791	Dan Egbers, .564-6790 Crystal Pryor, x 564-9653 Bill Ryan, x 564-6531 Charles Wells, x 564-6061
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OFFICE OF ADMINISTRATIVE SERVICES, 3rd Floor (564-7430)

EXEC DIRECTOR'S OFFICE Walt Gaffield, 564-6749 Suzette Gash, x 564-6738 Scott McKenzie, x 564-6770	ADMINISTRATIVE SERV. Natalie Jackson, x 564-6762 Sherry Kefauver, x 564-3638 Rachel Kennedy, x 564-6740 Elinda Manley, x 564-6758
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**OFFICE OF LEGAL SERVICES
EXEC DIRECTOR'S OFFICE, 3rd Floor (564-7430)**

Dinah Bevington Sue Britton, x 564-6773	Joe Cowles, x 564-6804 Tanya Lawrence, x 564-6783
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**OFFICE OF EMPLOYEE RELATIONS
EXEC DIRECTOR'S OFFICE, 3rd Floor (564-7911)**

MARY HOOK Mary Greenwell, x 564-6815 Dana Harvey, x 564-7824 Darlene Stewart, x 564-5953 Nila Meeks, x 564-9818	SAFETY PROGRAM Scott Gasser, x 564-6814
WORKERS COMPENSATION (564-6847) 888-860-0302 Merla Graves, x 564-6654 Jeffrey Hockensmith, x 564-6642 Matthew Hutcherson, x 564-6645 Valerie McGraph, x 564-6648	LIFE INSURANCE (564-4774) 800-267-8352 Sharon Spencer, x 564-5599 Gaye Adcock, x 564-5591 Michele Ellis, x 564-5592 Melinda Giles, x 564-5593 Joe Hughes, x 564-5595 Jeri Payton, x 564-5596 Kim Quinn, x 564-5598
RETURN TO WORK (564-0348) Donna Shelton, x 564-6625 Melissa Clay, x 564-0348	WORKPLACE RELATIONS Linda House Patrick, x 564-5974
EMP ASSISTANCE BUSH BLDG (564-5788) 800-445-5327 Trina Koontz, x 223 Zack Culver, x 225 Barbara Henderson, x 222 Rebecca Waddle, x 221	EMPLOYEE RECOGNITION Debbie Bohannon, x 564-5954 Mandi Flynn, x 564-5955

**OFFICE OF DIVERSITY AND EQUALITY
EXEC DIRECTOR'S OFFICE, 1st Floor (564-8000)**

Michelé Lawlis Colene Elridge, x 564-6869 Arthur Lucas, x 564-5304	Clint Morris, x 564-5313 Joyce Schrenger, x 564-5305
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GOVERNMENTAL SERVICES CENTER

@ Kentucky State University, 400 East Main Street
Academic Services Bldg - 4 W, Frankfort, KY 40601
Main Number: 502/564-8170 or 564-7455

EXEC DIR'S OFFICE Sissy Meredith, x 240 Esteva Caise Draggs, x 224 Garrett Scott, x221 Blake Wellington, x 221	TRAINING & EMPLOYEE DEVELOPMENT Jeanne Olivas, x 243 Kimberly Byrnes, x 245 Katy Cave, x 253 Jerry Pile, x 235 Kimberly Rulo, x 254 Donna Simpson, x 223
SPECIAL PROJECTS David Finley, x 256 Wes Swamer, x 227	ORGANIZATIONAL DEVELOPMENT Tim Anderson, x 247 Taylor Carter, x 237 Jamille Smith, x 238 Rick Schad, x 236
PERFORMANCE MGMT (564-3090) Stan Riley, x 225 Dawn Redmon, x260	

**CENTER OF STRATEGIC INNOVATION
EXEC DIRECTOR'S OFFICE, 3rd Floor (564-7430)**

Wayne Harman Jamie Allen, x 564-9657 Lee Cowherd x 564-6811 Tina Goodman, x 564-5973	Dera Lindsay, x 564-5588 Missy McCray, x 564-6817 Tammy McNew, x 564-5923
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**KY PUBLIC EMPLOYEES DEFERRED COMP AUTHORITY
101 SEA HERO ROAD, SUITE 110 (573-7925) 800-542-2667**

persdeferredcomp@ky.gov

EXEC DIR'S OFFICE Robert C. Brown Chris Biddle Pat Goodlett Chris Helvey Neal Lanham Timothy Lanham Claudia Morton Connie Smith	INVESTMENT & RECORDS Sandi Whitaker Tracy Adams Leanne Barger Diane Collins Amanda Hansel Barbara Hedrick Amy Mosby Susan Pardi
PAYOUT COUNSELING Eric Simpson Julie Gordon Julia Holbrook Kelley Peach April Smyth Kristley Warfield	PARTICIPANT SERVICES Jean Henning Sandra Baker Floyd Boler Mary Brouse Nida Clary Carrie Howard Donna Towles

**DEPARTMENT OF EMPLOYEE INSURANCE (DEI)
COMMISSIONER'S OFFICE, 2nd Floor (564-0358)**

Fred Nelson Jenny Goins, x 564-5492 Sharley Hughes, x 564-5488	Stephanie Marshall, x 564-5506 Tracie Meyer, x 564-5626 LuLu Mwale, x 564-5494 Nancy Knight, x 564-5530
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**DIVISION OF INSURANCE ADMINISTRATION
DIRECTOR'S OFFICE (564-0358)**

Jeff Barr, x 564-5513

MEMBER SERVICES (564-6534) 888-581-8834 Christie Burkhead, x 564-5610 Deborah Bathon, x 564-5626 Sherry Davis, x 564-5611 Lynn Jones, x 564-5654 Clara Serafini, x 564-5643	ENROLLMENT INFORMATION (564-1205) Kim Collins, x 564-5532 Kimberly Dennis, x 564-9638 Mamatha Kotha, x 564-5554 Phillip Luckett, Sr., x 564-5534 Rebecca May, x 564-4580 Teresa Shipley, x 564-5545 Jeffrey Wiley, x 564-5556 Christina Winans, x 564-5558
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**DIVISION OF FINANCIAL & DATA SERVICES
DIRECTOR'S OFFICE**

Cindy Stivers, x 564-6730

DATA ANALYSIS (564-7101) Paula Chisholm, x 564-6723 Bruce Cottew, x 564-6732 Vickie Poole, x 564-6724	FINANCIAL MANAGEMENT (564-9097) , x 564-5710 Lori Elder, x 564-5667 Beth Gebhart, x 564-5713 Lea Howard, x 564-5668 Michelle James, x 564-5669 Michael Kolokowsky, x 564-5719 Barbara Mayer-Hughes, x 564-7826 Lisa Momenpour, x 564-5676 Annette Osborne, x 564-5666 Alexa Perry, x 564-5682 Brenda Roark, x 564-5699 Jonathan Smith, x 564-5683 Irma Turner, x 564-5685
FLEXIBLE BENEFITS (564-0350) Donna Cordier, x 564-5601 Debbie Fraley, x 564-5602 Mae Green, x 564-5603 Hannah Stanfield, x 564-5608	

Personnel Cabinet Webpage "<http://personnel.ky.gov>

Personnel Connection Webpage "<https://extranet.personnel.ky.gov>

PERSONNEL CABINET TELEPHONE LISTING, April 1, 2009

DIVISION OF CAREER OPPORTUNITIES DIRECTOR'S OFFICE, 1st Floor (564-6920)	
Barbara Barnes, Martha Sherrow, x 564-5191	
Alaina Myers, x 564-9823	
APPLICANT SERVICES (564-8030)	HUMAN RESOURCES CERTIFICATION (564-8030)
Denice Driver, x 564-5223	Karen Mixson, x 564-5291
Stuart Clark, x 564-5148	Mitchell, Adair, x 564-5161
Holly Murphy, x 564-5225	Shona Alderson, x 564-5268
Roger Riddell, x 564-5150	Scotty Barker, x 564-5271
Becky Singleton, x 564-5248	Linda Brown, x 564-5272
Theresa Wood, x 564-5266	Harold Hall, x 564-5293
Computer Room x 564-5221	Debbie Hatfield, x 564-5298
REGISTER (564-8030)	Rose Nipp, x 564-5292
Rick Davis, x 564-5197	Marietta Thompson, x 564-5275
Katharine Barber, x 564-5146	Maureen Travers, x 564-5294
Roberta Brownlee, x 564-5192	
Cheri Chambers, x 564-5195	RECRUITMENT (564-8030)
Sharen Fogle, x 564-5202	
Kay Goodwin, x 564-5203	
Amy Ireland, x 564-9819	
Marilyn Marshall, x 564-5276	
Sharon Smither, x 564-5207	
Kay Wallace, x 564-5214	

DIVISION OF TECHNOLOGY SERVICES DIRECTOR'S OFFICE, 3rd Floor (564-4690)
Robbie Perkins, x 564-5127

SYSTEM ANALYSIS (564-4690)	APPLICATION DEVELOPMENT (9th Floor)
Michele Kays, x 564-6584	James Koontz, x 564-6599
Rebecca Billings, x 564-6579	Randy Denney, x 564-5121
Wendy Campbell, x 564-5694	Lisa Jeffrey, x 564-6713
Latoria Doolley, x 564-6577	Steve King, x 564-5529
Kimberly Hatter, x 564-9828	Emily Parr, x 564-6600
Connie Page, x 564-6585	Rhonda Phillips, x 564-9822
Neil Popplewell, x 564-5140	Brandon Short, x 564-6604
Beth Rangel, x 564-6603	Donna Spivey, x 564-5944
Lisa Shelton, x 564-4648	Angie Taulbee, x 564-7107
Debra Weber, x 564-5589	UAT Command Center x564-5948
Rebecca Whitaker, x 564-5144	
David White, x 564-7624	NETWORK SUPPORT (564-0198)
Laurie Wilson, x 564-6549	pers.nshhelodesk@ky.gov
INFORMATION MANAGEMENT BRANCH	Lisa Rowe, x 564-5935
Jason Ritter, 564-8355	Travis Humphries, x 564-5920
Todd Baggarty, 564-7825	Hong Lin, x 564-5988
Jena Camden, 564-8136	Aaron McNulty, x 564-5919
Cindy Dempsey, x 564-4690	Kathy Naber, x 564-5943
Jerry Jones, 564-8335	James Ross, x 564-5928
Mark Kennedy, 564-8356	Jason Rowland, x 564-5918
Mike Rice, 564-8136	Server Room, x 564-5171
Tonya Smith, 564-8336	Work Room 324, x 564-5714
	IDMS
	Troy Belcher, x
	Matthew Butts, x 564-5908
	Paige Gottlieb, x 564-5906
	David Kaelin, x 564-5908
	John O'Connor, x

CONTRACTORS	
Wade Amis, x 564-6819	Randy Meek, x 564-5583
Sudhir Balusu, x No Phone	Sumeet Mehta, x 564-0352
Anthony Carter, x	Venkat Mondreti, x 564-5980
Akhyanshu Das, x No Phone	Darshan Mulmule, x No Phone
Nitin Fuldeore, x 564-6494	Sreejith Nair, x 564-5994
Richard Gee, x 564-6689	Meyyappan Narayanan, x564-5990
Laurie Gemmel, x 564-8335	Linkin Pereira, x 564-5222
Sandya George, x 564-5991	John Pflieger, x No Phone
Seemaa Gilani, x 564-6608	Grace Pu, x 564-6574
Bruce Greenfield, x 564-5993	Gary Ramage, x No Phone
Eric Herron, x 564-5992	Rod Rayment, x 564-3665
Wayne Holstein, x 564-6694	Pradha Saradhi, x 564-5308
Steve Hutchinson, x 564-6650	Heinrich Schulz x 564-6196
Rizwan Khan, x 564-6695	Lamy Sekel, x 564-6448
Rakesh Kumar, x No Phone	Steven Sigourney, No Phone
A. Lakshmanaperumalraja, x5652	Glen Tuggle, x 564-5563
Siva Marthappan, x 564-6537	Bill Whitham, x 564-6552
Jim Mauck, x No Phone	Kirk Wood, x No Phone

DEPARTMENT OF PERSONNEL ADMINISTRATION COMMISSIONER'S OFFICE, 3rd Floor (564-7571)	
DIVISION OF EMPLOYEE MANAGEMENT DIRECTOR'S OFFICE, 3rd Floor (564-6464)	

Mary Elizabeth Harrod, x564-6619	Stephanie Carpenter, x 564-6616
Larry Gillis, x 564-6618	Ro Warner, x 564-5264
PROCESSING & RECORDS (564-6873)	CLASS & COMP (564-5300)
Carolyn Bruce, x 564-6657	Jim Lambert, x 564-6832
Lisa Case, x 564-6665	Carla Gray, x 564-6825
Dena McGuire, x 564-6669	Vickie Hatchel, x 564-6831
Paula Round, x 564-6670	Cassie House, 564-6828
	Dawn Moreland, x 564-6851
PAYROLL (564-6883)	David Onkst, x 564-6810
Yvonne Richmond, x 564-6718	Debbie Parido, x564-6859
Karen Blackburn, x 564-6701	Myrissa Patton, x 564-6824
Gail Cooper, x 564-6709	Susan Stinnett, x 564-6672
Shannan Goodrich, x 564-6711	Mark Thompson, x 564-6865
Greg McGaughey, x 564-6714	
Dana Pitcock, x 564-6715	

Career Opportunities (1 st Flr)	TTY 564-4306
Career Opportunities (Dir / Register) (1 st Flr)	FAX 564-3588
Career Opportunities (HR Cert) (1 st Flr)	FAX 564-0512
Class & Comp (3 rd Flr)	FAX 564-0222
Deferred Comp	FAX 573-4494
DEI Commissioner/Member Services (2 nd Flr)	FAX 564-5278
DEI Enrollment Information (2 nd Flr)	FAX 564-1085
DEI Financial Management (2 nd Flr)	FAX 564-0715
DEI Flexible Benefits Branch (2 nd Flr)	FAX 564-0364
Employee Management, Dir's Office (3 rd Flr)	FAX 564-1823
Employee Relations (3 rd Flr)	FAX 564-4311
Governmental Services Center (KSU)	FAX 564-2732/ 564- 8056
KHRIS Projects (3 rd Flr)	FAX 564-1507
KEAP (Bush Building)	FAX 564-5189
Life Insurance (3 rd Flr)	FAX 564-4034
Network Support (3 rd Flr)	FAX 564-2274
Personnel Admin., Comm's Off. (3 rd Flr)	FAX 564-9249
Processing & Payroll (3 rd Flr)	FAX 564-5826
Performance Mgmt (KSU)	FAX 564-2675
Return to Work (3 rd Flr)	FAX 564-3524
Secretary's Office (3 rd Flr)	FAX 564-7603
Workers Comp (3 rd Flr)	FAX 564-9119
Canteen (1 st Flr)	227-2279
Facilities Management - Jennifer Fey	330-3392 (cell)
Frankfort Police Department	502-875-8582
Frankfort City Emer (Amb, Fire & Police)	911 / 502-875-8500
Kentucky State Police (Frankfort Post)	502-227-2221
Legal Conference Room 328A	502-564-3651
Personnel Admin. Conference Room 318	502-564-3654
SOB Loading Dock	564-1475
SOB Front Desk Reception	564-9749
SOB Auditorium & 1 st Floor Training Rooms	Ashley.Evans@ky.gov
State Operator	800-222-5555/564-3130
Personnel Answer Line	564-8339/ 866-725-5463
Quick Copy	564-2670