



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## GAME WARDEN LIEUTENANT

Job Number: 20000613

Job Code: 20060V240601

Job Group: 2000 - FISH AND WILDLIFE ENFORCEMENT

Job Established: 06/16/1982

Job Revised: 06/01/2024

Grade: 16 Salary (MIN - MID):

\$26,031-\$39,047 - Hourly

\$4,230.04-\$6,345.14 - 37.5 Hr. Monthly Salary

\$4,512.04-\$6,768.16 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Serves as first in command of all department law enforcement activities in an assigned district and second in command of an assigned region of the state OR has command of and supervises a special divisional program on a statewide basis; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

High School graduate.

#### **EXPERIENCE, TRAINING, OR SKILLS:**

Must have ten years of Kentucky Department of Fish and Wildlife Resources (KDFWR) law enforcement experience with at least one (1) year of experience as a Game Warden Sergeant.

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must be twenty-one years of age. Must possess and maintain a valid driver's license to qualify for employment in this job classification. Employees in this job classification are subject to the provisions of Kentucky Revised Statute (KRS) Chapter 15 and Kentucky Administrative Regulation (KAR) 503 KAR 1:140 relating to peace officer certification as administered by the Kentucky Law Enforcement Council. Will be required to carry and/or use a firearm; applicant must not be prohibited from the purchase,

receipt or possession of firearms, ammunition, or both pursuant to applicable federal or state law while employed in this job classification; applicant must complete all required firearms safety-training courses offered or approved by the hiring agency. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises Game Warden Sergeants and Officers in the enforcement of state and federal wildlife and boating laws and regulations administered by the agency and other criminal laws of the Commonwealth. Serves as a resource person for law enforcement personnel. Develops work plans, assignments, and schedules. Evaluates employee performance and makes recommendations on personnel and disciplinary actions for subordinate personnel. Supervises statewide programs in boating education, public relations, special investigations, training, fish and wildlife and boating law enforcement and policy review. Keeps abreast of all problem areas or incidents within the organizational unit. Researches, analyzes, and prepares materials, guidelines and other data for use by enforcement staff. Schedules and maintains equipment purchase, preventive maintenance, and orders necessary equipment. Prepares and maintains records and reports on a daily, weekly, and/or monthly basis. Maintains records on travel, arrests, citations, and other pertinent data. Has responsibility for maintaining operational reports and communication within an assigned area. Assists in the prosecution of law violators. Command of and supervises a special divisional program on a statewide bases to include, not limited to, Internal Investigation, Range Officer, supervising employees while qualifying on the gun range; Training Academy lead, in charge of scheduling classes, instructors, scenarios, and sites for training; and oversees recruits and instructors during the academy. May conduct trainings.

**UNIQUE PHYSICAL REQUIREMENTS:**

Must have the ability to run, swim, bend, stoop, lift, push and pull heavy objects and individuals. Must be able to be trained in the use of weapons and defensive tactics and in the use of other law enforcement related equipment.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Conditions are consistent with other law enforcement officers. Incumbents working in this job title spend the majority of time working outdoors in all types of weather conditions.

**ADDITIONAL REQUIREMENTS:**

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.*