



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

EPIDEMIOLOGIST I

Job Number: 20001034

Job Code: 45070V230916

Job Group: 4500 - MEDICAL INVESTIGATION

Job Established: 06/16/2005

Job Revised: 09/16/2023

Grade: 15 Salary (MIN - MID):

\$24,863-\$37,295 - Hourly

\$4,040.24-\$6,060.44 - 37.5 Hr. Monthly Salary

\$4,309.60-\$6,464.48 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$28,631 - Hourly

\$4,652.54 - 37.5 Hr. Monthly Salary

\$4,962.72 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides routine epidemiological functions which consist of data collection, analyzing data using basic epidemiologic methods, assisting with epidemiologic investigations; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

A bachelor's degree in public health or environmental health or related field OR A bachelor's degree and successful completion of at least two courses in epidemiology, public health, research methods, epidemiological research methods, population health, or disease investigation, or other related courses AND one course in data analysis, statistics, biostatistics, public health programming, epidemiological programming, health analytics, demography, or other related courses.

EXPERIENCE, TRAINING, OR SKILLS:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Collects, describes and analyzes data using basic epidemiologic methods. Provides data used in the control of diseases and other health conditions in the evaluation of health programs and in grant preparation. Assists in public health investigations of diseases and conditions, development of surveillance systems and data needs assessments. Responds to public inquiries related to specific diseases and/or other health issues. Communicates with and disseminates data to health professionals and agencies, the general public and the media in an appropriate and understandable format. Assists in creating interventions to reduce the occurrence and/or severity of diseases and other health conditions of public health significance. Assists in preparation of reports. Serves on appropriate committees and/or participates in work groups to plan and execute surveillance and epidemiology projects. Assists in conducting studies designed to identify segments of the population at greatest risk of acquiring specific diseases or other health conditions and to identify risk factors associated with each. Organizes and/or maintains data and data systems.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in an office setting. Some travel may be required.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.