



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## CHIEF MEDICAL EXAMINER

Job Number: 20001952

Job Code: 99660V220916

Job Group: 9900 - UNCLASSIFIED SERVICE

Job Established: 06/16/1982

Job Revised: 09/16/2022

Grade: 00	Salary (MIN - MID):	<b>Special Entrance Rate:</b>
	\$0.000-\$0.000 - Hourly	<b>NONE</b>
	\$0.00-\$0.00 - 37.5 Hr. Monthly Salary	<b>NONE</b>
	\$0.00-\$0.00 - 40 Hr. Monthly Salary	<b>NONE</b>

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

### **CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Administers the state medical examiner program for forensic pathological examinations; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

NONE

#### **EXPERIENCE, TRAINING, OR SKILLS:**

Must have four years of experience in the practice of anatomic and clinical pathology, (including residency experience) and including one year of experience in the practice of forensic pathology.

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must be licensed to practice medicine by the Kentucky State Board of Medical Licensure. <http://kbml.ky.gov/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Administers the state forensic pathology services program. Provides forensic pathology services and/or forensic pathology consultation to district medical examiners, coroners and deputy coroners upon request. Supervises forensic pathology employees. Performs forensic pathological examinations. Provides court testimony in cases concerning deaths in which forensic pathological examinations have been performed. Provides technical assistance and advice to state and local law enforcement personnel concerning causes of death. Develops technical literature for and delivers scientific presentations to law enforcement, medical examiners, coroners and other medical personnel. Provides consultation to the state laboratory services for anatomical and clinical pathology. Formulates policies and procedures for the state medical examiner program. Prepares and maintains detailed and confidential records and reports.

**UNIQUE PHYSICAL REQUIREMENTS:**

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed in a laboratory setting. Incumbent will be exposed to sharp instruments, toxic chemicals and fluids when performing examinations.

**ADDITIONAL REQUIREMENTS:**

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.*