



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## AGRICULTURAL REGULATORY SPECIALIST I

Job Number: 21003400

Job Code: 30200V210516

Job Group: 3000 - AGRICULTURAL AND ENVIRONMENTAL

Job Established: 05/16/2021

Job Revised:

Grade: 12	Salary (MIN - MID):	<b>Special Entrance Rate:</b>
	\$14,938-\$23,901 - Hourly	<b>NONE</b>
	\$2,427.44-\$3,883.92 - 37.5 Hr. Monthly Salary	<b>NONE</b>
	\$2,589.26-\$4,142.84 - 40 Hr. Monthly Salary	<b>NONE</b>

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

### **CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Learns to and performs routine inspections and regulatory duties requiring basic reviews on individual components, in relation to state and federal requirements administered by the Department of Agriculture; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree.

#### **EXPERIENCE, TRAINING, OR SKILLS:**

NONE

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

Experience in agriculture, inspection, quality control, regulatory, chemical application or a related field will substitute for the education on a year-for-year basis.

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must possess and maintain a valid driver's license to qualify for employment in this job classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Learns to perform routine inspections and tests on individual components that require a basic review. Learns to inspect and test livestock for diseases. Takes blood samples for laboratory testing. Assist in placing animals and areas under quarantine when necessary. Retests animals and recommends appropriate action. Collects milk samples for laboratory testing. Delivers dog licenses to local authorities. Learns to inspect devices used in industrial, commercial and retail establishments for accuracy of weight, measurement and labeling. Inspects egg processors and dealers for grading and labeling requirements and required licenses. Learns to inspect amusement rides and attractions. Assist with education workshops in public and private schools and may work with summer day camps educating youth. Learns to organize and assist local authorities in pest and noxious weed control and eradication programs. Operates and maintains machinery and equipment used in such programs. Learns to inspect and regulate businesses pertaining to hemp and organic programs. Learns to inspect records and facilities of recipient institutions and programs for compliance with rules and regulations regarding allocation, usage, and storage of commodity foods and products. Makes recommendations for corrective action or utilization. Checks records for compliance with civil rights laws.

**UNIQUE PHYSICAL REQUIREMENTS:**

Lifts weights used in the testing of scales, climbs storage bins to inspect grain, and climbs amusement rides.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Typical working conditions will require travel to such places as stockyards, farms, businesses, and amusement parks. Has close contact with livestock animals in such areas as stockyards, barns and/or barnyards.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job title may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.*