



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

FORENSIC TECHNICIAN II

Job Number: 21004928

Job Code: 40790V260316

Job Group: 4000 - HEALTH SCIENCE AND LABORATORY

Job Established: 11/16/2024

Job Revised: 03/16/2026

Grade: 12 Salary (MIN - MID):

\$18,680-\$28,020 - Hourly

\$3,035.50-\$4,553.26 - 37.5 Hr. Monthly Salary

\$3,237.88-\$4,856.80 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Receives, stores, and releases forensic evidence, while adhering to chain of custody protocols. Independently performs forensic laboratory functions to support testing process, such as routine instrument maintenance tasks; simple standardized testing on forensic samples; and formulating chemical and biological reagents. Testifies in court and other legal proceedings; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in the physical, biological, or forensic sciences, criminal justice, engineering or mathematics.

EXPERIENCE, TRAINING, OR SKILLS:

One year of professional experience in the receipt, storage, and release of evidence at a forensic laboratory or law enforcement agency.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Additional professional laboratory experience performing routine, non-complex laboratory duties in a forensic laboratory or additional professional experience in the receipt, storage, and release of evidence at a forensic laboratory or law enforcement agency will substitute for the required education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Applies knowledge and skills related to the procedures and principles governing the receipt, storage, and release of evidence within a forensic laboratory setting. Logs in, handles, and stores different types of evidence following established procedures and legal requirements. Maintains strict adherence to chain of custody requirements and procedures to ensure the integrity of evidence. Assesses the condition and adequacy of evidence packaging upon receipt for safe storage. Prepares accurate and detailed evidence inventory records, documenting descriptions of items, their condition upon receipt, and any changes in their status or location. Operates and maintains evidence storage facilities, ensuring security, organization, and appropriate environmental conditions are sustained. Releases evidence, ensuring the correct items are dispatched to authorized individuals and that all necessary documentation is completed. Applies knowledge of the legal aspects of evidence handling, including the requirements for maintaining the chain of custody, and the procedures for releasing evidence for court proceedings. Prepares serological and chemical reagents and maintains quality control of same. Performs simple standardized serological, chemical, microscopic, biological, and biochemical testing on forensic samples. Assists in preparing reagents for forensic testing. Operates and maintains laboratory equipment. Learns new procedures and techniques along with basic concepts and theory. Testifies in court and other legal proceedings.

UNIQUE PHYSICAL REQUIREMENTS:

The work requires standing for long periods of time and possibly assisting in lifting dead bodies.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents in this classification will typically perform their job duties in a forensic laboratory setting. May have some contact with contagious diseases and/or body fluids or regular exposure to noxious odors, chemical substances, and biohazardous compounds, which may require the following of safety procedures. Regular handling of sharp surgical instruments.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.