



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

NETWORK TECHNICIAN I

Job Number: 21005074

Job Code: 73910V250216

Job Group: 7300 - INFORMATION MANAGEMENT SYSTEMS

Job Established: 02/16/2025

Job Revised:

Grade: 12 Salary (MIN - MID):

\$18,680-\$28,020 - Hourly

\$3,035.50-\$4,553.26 - 37.5 Hr. Monthly Salary

\$3,237.88-\$4,856.80 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$26.672 - Hourly

\$4,334.20 - 37.5 Hr. Monthly Salary

\$4,623.16 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Under direct supervision, provides beginning level assistance in site preparation, installation, configuration, troubleshooting and maintenance on network hardware equipment and software for routine support within Commonwealth of Technology (COT) and non-consolidated agencies; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE, TRAINING, OR SKILLS:

One year of network services, Information Technology (IT) systems support, IT production support or a related field.

Substitute EDUCATION for EXPERIENCE:

Additional education in computer science, IT, or a related field will substitute for required experience on a year-for-year basis.

Substitute EXPERIENCE for EDUCATION:

Additional experience network services, IT systems support, IT production support, or a related field will substitute for required education on a year-for-year basis OR a certification in an IT related field will substitute for the required education.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Under guided supervision, learns to provide assistance in the installation, configuration, troubleshooting, and maintaining network hardware equipment and software such as routers, switches, and firewalls. Performs Tier 1 support on routine incidents. Maintains appropriate records and documentation. Under direction, provides support to customers for resolution of routine network problems. Interprets and analyzes information provided by network management software. Learns to provide assistance to equipment vendors during diagnostic procedures by running diagnostic routines. Assists in replacing defective hardware and tests newly installed hardware. Assists in installing wiring and cabling for intra building, local area network, and wide area network communications.

UNIQUE PHYSICAL REQUIREMENTS:

Work may require stooping, bending, crawling, climbing, or lifting objects up to 50 pounds.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents working in this job title typically perform their work in an office setting.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.