



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

NETWORK TECHNICIAN II

Job Number: 21005100

Job Code: 73920V250216

Job Group: 7300 - INFORMATION MANAGEMENT SYSTEMS

Job Established: 02/16/2025

Job Revised:

Grade: 14 Salary (MIN - MID):

\$22,602-\$33,903 - Hourly

\$3,672.84-\$5,509.24 - 37.5 Hr. Monthly Salary

\$3,917.68-\$5,876.52 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$32,271 - Hourly

\$5,244.04 - 37.5 Hr. Monthly Salary

\$5,593.64 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides technical assistance in site preparation, installation, configuration, troubleshooting and maintenance on network hardware equipment and software support such as, troubleshooting network connectivity problems, performing switch and router configurations, and documenting network issues and resolutions within Commonwealth of Technology (COT) and non-consolidated agencies; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE, TRAINING, OR SKILLS:

Two years of network services, Information Technology (IT) systems support, IT production support or a related field.

Substitute EDUCATION for EXPERIENCE:

Additional education in computer science, IT, or a related field will substitute for required experience on a year-for-year basis.

Substitute EXPERIENCE for EDUCATION:

Additional experience in network services, IT systems support, IT production support, or a related field will substitute for required education on a year-for-year basis; OR a certification in an IT related field will substitute for the required education.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Provides technical assistance in the installation, configuration, troubleshooting, and maintaining network hardware equipment and software such as routers, switches, and firewalls. Independently troubleshoots network connectivity problems, providing Tier 2 service. Maintains network management software and performs backups of network management files. Utilizes network management software to test and monitor the status of circuits, switches, and modems. Installs host modems and ensures their reliability by performing routine diagnostic procedures. Generates work orders for the installation, relocation, or maintenance of network equipment. Customizes configuration of remote/local cluster controllers and maintains records of existing configurations. Performs diagnostics on personal computers and determines whether to replace or repair and replaces or repairs defective parts. Installs and upgrades hardware, software, and operating systems on local area networks.

UNIQUE PHYSICAL REQUIREMENTS:

Work may require stooping, bending, crawling, climbing, or lifting objects up to 50 pounds.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents working in this job title typically perform their work in an office setting.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.