



## Certificate of Supervisory Essentials Program Credit

State employees, who successfully complete the Certificate of Supervisory Essentials (CSE) program, may receive one year of credit to apply to specific positions that require supervision/management responsibilities as part of the job classification. This one year of credit shall be applied toward the Primary Experience or Substitution Education for Experience for those selected job classes, listed below. It does not substitute for job specific experience.

The CSE program can be applied to general and/or professional administrative, business administration, public administration, Kentucky state government merit system personnel, supervisory or management experience.

As stated on the Office of Diversity, Equality, and Training website the Certificate of Supervisory Essentials (CSE) provides Executive Branch employees with a credible supervisory certificate program, designed to help current and developing supervisors gain the competencies they need to succeed within the extensive regulatory framework of the Commonwealth.

Additional CSE information is available on the Personnel Cabinet’s [website](#) under Resources/Training and Development. Through the Employee and Manager links, you can access CSE information under Office of Diversity, Equality, and Training/Training and Workshops. A full listing of job specifications is also available on the Personnel Cabinet website under Documents in Demand.

Account Specialist Supervisor	Juvenile Facility Superintendent I
Administrative Branch Manager	Juvenile Facility Superintendent II
Administrative Section Supervisor	Juvenile Facility Superintendent III
BH/DID Fac Superintendent Associate Licd	KSB/KSD Operations Supervisor
BH/DID Facility Services Supervisor	Local Government Branch Manager
BH/DID Facility Superintendent Associate	Offender Information Supervisor
Deferred Compensation Manager	Park Business Manager I
Economic Development Branch Manager	Park Business Manager II
Energy Management Program Manager	Park Manager II
Event Coordinator Supervisor	Park Manager III
Fiscal Manager	Personnel Program Manager
Foreign Language Interpreter Supervisor	Resort Park Manager I
Forestry Program Manager	Resort Park Manager II
Highway District Administrative Manager	Resort Park Manager III
Hum Rgts Emplmt/Pub Accom Cmplnc Supv	Social Security Program Manager
Hum Rgts Enforcement Branch Manager	Student Fin Assistance Prog Manager
Hum Rgts Housing Compliance Supv	Travel Host Supervisor
Human Resource Branch Manager	Unclaimed Property Branch Manager
	Workforce Development Manager

NOTE: This list is subject to change without notice.