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APPLICANT STATUS	DESCRIPTION	USER TO MAKE CHANGE	EVENT TRIGGERED
<b>Please note that the statuses below are applicable for applicants submitting to both Competitive and Promotional 18A Classified Positions.</b>			
01_Agency_In Review	Applicant is being reviewed by hiring agency.	System generated status by default	Submission confirmation. Status update on applicant portal.
02_Agency_In Process	Agency has identified applicant for further review and potential interview.	Agency HR	Auto email to applicant. Status update on applicant portal.
02A_DCO_Ineligible	Applicant has been deemed not eligible for interview and hire to this position.	Division of Career Opportunities	Auto email sent to applicant when status is Ineligible w/appeal rights. Status update on applicant portal.
03_Agency_Interview	Applicant has been selected to participate in one or more interviews.	Agency HR	Status update on applicant portal.
04_Agency_Request MQR/QA Review	Agency selects up to 3 applicants for Minimum Qualification Review (MQR) - Quality Assurance (QA) after interviews.	Agency HR	Status update on applicant portal.
05_DCO_QA Approved	DCO has reviewed and approved for MQR - QA .	Division of Career Opportunities	Auto email to applicant requesting SS# information. Closed ticket will notify the hiring agency review is complete. Status update on applicant portal.
05A_DCO_QA Rejected	DCO has reviewed and rejected applicant for MQR – QA.	Division of Career Opportunities	Custom email w/ Appeal Process link. Status update on applicant portal.
05B_DCO_QA Inconclusive	DCO has reviewed for MQR - QA , and sent request for additional information.	Division of Career Opportunities	Custom email to applicant. Status update on applicant portal.
06_Agency_Request Background Check	Applicant has passed MQR - QA. Agency selects applicant for background check.	Agency HR	Status update on applicant portal.
07_OLS_Background Check Pending	Background record has been referred to agency for review.	Office of Legal Services	Status update on applicant portal.
08_OLS_Background Check Complete	Agency may move forward in the selection process.	Office of Legal Services	Status update on applicant portal.
09_Agency_Offer Extended	Appointment pending applicant's acceptance of the job offer.	Agency HR	Status update on applicant portal.
09B_Agency_No Hire	No one was hired – register has been closed.	Agency HR	Auto email to applicant “No one was hired and the register has been closed”. Status update on applicant portal.
10_Agency_Appointment Pending	Applicant’s data will be written to KHRIS file on next cycle, Onboarding processes will commence.	Agency HR	Status update on applicant portal.
10A_Agency_Non Register Action	Transfer applicant not appointed from a register. The KHRIS action will not list a register number.	Agency HR	Transfer employee chosen for appointment.

Applicant _Considered	Applicant not chosen but considered.	Agency HR Division of Career Opportunities	Status update on applicant portal. Select disposition to notify applicant.
11_DCO_ Appointment Complete	Action approved in KHRIS by DCO. Applicant has been appointed to position.	Division of Career Opportunities	Status update on applicant portal. Requisition is now closed.
<b>APPLICANT DISPOSITION</b>	<b>DESCRIPTION</b>	<b>USER TO MAKE CHANGE</b>	<b>EVENT TRIGGERED</b>
01_ Agency_ Interview Declined	Applicant either has declined the offer of, or was a no-call/no-show.	Agency HR	Status update on applicant portal.
02_ Agency_ Offer Declined	Applicant has declined the job offer.	Agency HR	Status update on applicant portal.
03_ Agency _ Considered/Regret	Consideration of the applicant is closed.	Agency HR	Auto email to applicant "Applicant was not chosen to move forward in the selection process.". Status update on applicant portal.
04_DCO Personnel Cabinet Closed	This disposition is for the Division of Career Opportunities when a req is ready to be closed.	Division of Career Opportunities	No email will be triggered. Applicants will see a closed status in their profile.