

**From:** [Personnel Cabinet Correspondence](#)  
**Subject:** EXECUTIVE BRANCH CLOSURE - Wednesday, February 10, 2021  
**Date:** Wednesday, February 10, 2021 12:35:56 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image004.png](#)  
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[image007.png](#)

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Due to the threat of hazardous winter weather, Governor Beshear is closing all state offices beginning at 2:30 p.m. EST on Wednesday, February 10, 2021.

Employees able to telecommute and essential employees designated for mandatory operations should continue to report to work as directed by agency management. Essential employees include, but are not limited to:

1. employees who work in 24-hour facilities such as parks, hospitals, prisons, or residential facilities;
2. law enforcement and emergency management personnel; and
3. highway and road crews.

Your agency's human resource office will provide instructions on the coding of timesheets. If you have questions regarding this closure, please contact either your agency's management or human resource office.

Thank you!

Kentucky Personnel Cabinet

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