



Commonwealth of Kentucky  
Personnel Cabinet  
Department of Employee Insurance  
2<sup>nd</sup> Floor, State Office Building  
501 High Street  
Frankfort, Kentucky 40601

Website [kehpn.ky.gov](http://kehpn.ky.gov)

BL Memorandum 14-1

To: KEHP Billing Liaisons

From: Premium Billing Branch  
Department of Employee Insurance (DEI)

Re: Arrears for Health Insurance and Flexible Spending Accounts

Date: January 7, 2014

Effective January 1, 2014, we no longer accept payment plans for delinquent accounts for Health Insurance and Flexible Spending Account arrearages.

- If a payment plan needs to be set up, it will need to be addressed between the agency and the employee. The agency will need to pay the arrearage for the employee and then collect payments from the employee to refund the agency.
- All arrears must be paid within 90 days of the arrearage or the employee will be terminated for non-payment.

We apologize for any inconvenience this may cause. If you have any questions or concerns, please feel free to contact the Premium Billing Branch at 502-564-9097.



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