



IC Memorandum 16-01

To: **ONLY** Insurance Coordinators (ICs) of Health Departments, Quasi Agencies and select other KEHP employer group participants

Commonwealth of Kentucky
Personnel Cabinet
Department of Employee Insurance
2nd Floor, State Office Building
501 High Street
Frankfort, Kentucky 40601

Website kehp.ky.gov

From: Department of Employee Insurance (DEI)

Re: 2015 Affordable Care Act Employer Reporting

Date: January 11, 2016

IC Memo 15-35 explained the Affordable Care Act (ACA) employer reporting requirements and how KEHP would assist select quasi agencies and other employers participating in KEHP with reporting obligations. We now have a website to assist you in fulfilling the employer obligation.

Go to personnel.ky.gov

Click on the [ACA Health Insurance Coverage Reporting](#) link

On this page, you will find the following:

- Overview of ACA Reporting
- FAQs for Employees
- FAQs for Employers
- FAQs for Retirees and COBRA Subscribers
- Employer Listing – which identifies who is responsible for mailing the form (Personnel Cabinet or other employer)

There is a report available now in KHRIS, ZBNR032, which will provide you the data you need to complete forms 1095-B or 1095-C. This week we will post a Quick Reference Guide for running this report at kehp.ky.gov, under IC/HRG Resources.

