



Visit your Agency HR Office for Details

Contact KSU Academic Coaches

at

(502) 597-5056 or (502) 597-5762

Email Address: State.Employee@kysu.edu



A Higher Education Initiative
Designed For
Kentucky State Employees



**Kentucky State Government
Employee Tuition Assistance Program**

at

Kentucky State University

FEATURES

Kentucky State University offers state employees a twenty-five percent (25%) discount on the cost of tuition leaving your KSU tuition cost at seventy-five percent (75%) of the regular tuition.

Your State Agency *may* offer additional financial assistance with that remaining tuition balance through the Employee Educational Assistance Program.

PROSPECTIVE STUDENTS

What you must do:

1. If you have not attended KSU before, you must:
 - a. Complete the KSU application process for admission.
KSU Admissions on-line application website:
http://kysu.edu:9000/PROD/bwskalog.P_DisplLoginNon
 - b. Successful acceptance into the University will generate a Student Identification Number that is required for you to register at KSU.
 - c. Once complete, proceed to Step 3.
2. If you are a current or former student of KSU and in good standing at the university, then you may proceed to step 3.
3. Contact your state agency to request verification of employment.

This process will require submission of a request form, to your agency. On this form be prepared to provide basic personal and employment information, your student ID, and semester/registration deadline dates.

NOTE: The state agency's transmittal of your name and student ID number to KSU is the University's verification of your eligibility for this program/discount.

REQUIREMENTS

1. All discounts and any financial assistance from state agencies are posted after federal financial aid (i.e. Pell Grants) has been applied.
2. No cash refunds will be generated to the students as a result of this program unless the refund comes from an external non-federal grant or scholarship.
3. The University has payment plan options for those students who wish to pay the balance of the cost of attendance over the semester. Payment plans require an initial payment at registration equal to fifty percent (50%) of the total amount owed to KSU. The balance must be paid by April 17, 2015. Please contact the Bursar Office at (502) 597-6373 for more information.
4. You must be and stay in good academic standing at the University in order to participate in this program.
5. Registration for the Spring 2015 semester closes **January 16, 2015**. Academic Calendar: <http://kysu.edu/2014-2015-academic-calendar-spring-semester/>
6. All students must have registered for class and paid (or signed up for a university payment plan) the associated cost of attending KSU by the close of registration, January 16, 2015.

IMPORTANT LINKS

Kentucky State University website: www.kysu.edu

Bursar Office Email Address: Bursarmail@kysu.edu

KSU Tuition and Fees: : <http://kysu.edu/tuition-and-fees/>

Frequently Asked Questions: <http://kysu.edu/admissions-faq/>