Harassment Prevention

**DO'S & DON'TS**

**Say Something**
Don't just let it go. Speak up.

**Approach Harasser**
If you feel comfortable, approach the harasser. Say something like, "What you said was really hurtful to me."

**Ask Them for Change**
Tell them how they offended you, and ask them to change their behavior. This usually works, but if not, see next tip.

**Report**
Let leadership know about harassment. Did you know you can report to ANY member of management?

**Respond**
Participate in any investigations that you may get asked for additional information.

**Stay Silent**
Harassment will only get better if we all speak up.

**Assume**
Don't assume someone else will report it, or speak up. Be that person.

**Avoid**
If you continue to avoid opportunities to correct behavior, you'll continue to get the same results.

**Tolerate**
We should show, through our behavior, that harassment of any kind will not be tolerated.

**Ignore**
Ignoring may only add fuel to the fire, respond with your email and settle the matter privately.