

# Harassment Prevention

## DO'S & DON'TS



### SAY SOMETHING

Don't just let it go. Speak up.

### APPROACH HARASSER

If you feel comfortable, approach the harasser. Say something like, "What you said was really hurtful to me."

### ASK THEM FOR CHANGE

Tell them how they offended you, and ask them to change their behavior. This usually works, but if not, see next tip.

### REPORT

Let leadership know about harassment. Did you know you can report to ANY member of management?

### RESPOND

Participate in any investigations that you may get asked for additional information.



### STAY SILENT

Harassment will only get better if we all speak up.

### ASSUME

Don't assume someone else will report it, or speak up. Be that person.

### AVOID

If you continue to avoid opportunities to correct behavior, you'll continue to get the same results.

### TOLERATE

We should show, through our behavior, that harassment of any kind will not be tolerated.

### IGNORE

Ignoring may only add fuel to the fire, respond with your email and settle the matter privately.