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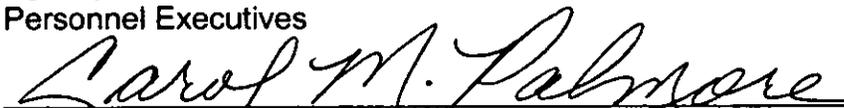
December 13, 2001

PERSONNEL MEMO 01-15

**MEMORANDUM**

**TO:** Cabinet Secretaries  
Agency Heads  
Personnel Executives

**FROM:**

  
Carol M. Palmore, Secretary

**SUBJECT:** Retirees Returning to State Government

This is an amendment to Personnel Memo 98-10 for item #5 that reads, "The Cabinet Secretary of the agency proposing to hire the individual must sign the appropriate personnel action."

Effective January 1, 2002 this process will be changed to allow your agency to express the P-1 in the system. Instead of requiring the Secretary's signature on the P-1, we will accept a separately signed notification of the proposed hiring from the Cabinet Secretary. It is important that the name and social security number of the individual to be hired be on the notification for a proper match to the individual's action.

If you have any questions concerning this change, you may contact the Division of Employee Records, Processing Branch at (502) 564-6873.



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