COMMONWEALTH OF KENTUCKY
DEPARTMENT OF PERSONNEL
200 FAIR OAKS LANE
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FRANKFORT, KENTUCKY 40601

Ernie Fletcher
Governor

Robert Ramsey, Sr
Commissioner

December 22, 2003

MEMORANDUM **PERSONNEL MEMO 03 – 22**

TO: Cabinet Secretaries
Agency Heads
Personnel Executives

FROM: Robert Ramsey, Sr.
Commissioner

SUBJECT: Special Election – US Representative – 6th District

The Governor has issued a proclamation declaring a special election to be held on February 17, 2004 in the counties of the 6th congressional district consisting of Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Jessamine, Lincoln, Madison, Mercer, Montgomery, Powell, Scott and Woodford.

In accordance with Ky. Const. Section 148, KRS 118.035 and the voting leave regulations, 101 KAR 2:102, Section 7 and 101 KAR 3:015, Section 7, all employees who are entitled to vote, otherwise scheduled to work during the hours that the polls are open, and request leave in advance shall be granted four (4) hours of leave to do so. Employees voting absentee may be granted this leave, if an advance request is made on the day they appear before the clerk to apply for the absentee ballot.

KRS 118.035 states that any qualified voter who exercises his right to voting leave but fails to vote under circumstances that did not prevent him from voting may be subject to disciplinary action. Any employee selected to serve as an Election Officer is entitled to leave with pay to attend training and for service as an Election officer, provided that such leave is requested in advance. KRS 118.035(4). If you have any questions, please direct them to Daniel F. Egbers, General Counsel for the Department of Personnel at (502) 564-4460.