



**CORRECTED**

Ernie Fletcher  
Governor

COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF PERSONNEL  
200 FAIR OAKS LANE  
5<sup>th</sup> FLOOR  
FRANKFORT, KENTUCKY 40601

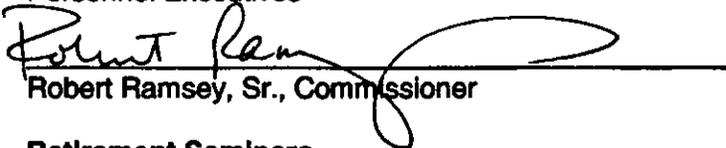
Robert Ramsey, Sr.  
Commissioner

March 11, 2004

**MEMORANDUM**

**PERSONNEL MEMO 04 – 05**

**TO:** Cabinet Secretaries  
Agency Heads  
Personnel Executives

**FROM:**   
Robert Ramsey, Sr., Commissioner

**SUBJECT: Retirement Seminars**

The Kentucky Retirement Systems periodically conduct seminars for employees interested in planning their retirement from state government. The Kentucky Retirement Systems will notify employees individually of the meeting times and locations. Attached is a schedule of the seminars for planning purposes.

Employees with 20 years or more service as of December 31, 2004 (not including purchased air time) who want details of the retirement benefits available to them may attend one of the seminars without being charged annual or compensatory leave. In addition, employees who will meet the criteria for retirement within the next year should be allowed this same opportunity.

Interested employees, not covered by the policy in the above paragraph, may use either annual or compensatory leave to attend with prior approval of their supervisors.

If you have any questions about the schedule please contact the Kentucky Retirement Systems at (502) 564-4646.

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Attachment

## KENTUCKY RETIREMENT SYSTEMS PRE-RETIREMENT SEMINARS

<b>2004 Preretirement Schedule</b>	
<b>Date</b>	<b>Location</b>
June 3 (Thursday)	General Butler State Park
June 25 (Friday)	Lake Cumberland State Park
July 15 & 16 (Thursday-Friday)	Frankfort - Holiday Inn
August 6 (Friday)	Rough River Dam State Park
August 27 (Friday)	Owensboro - Executive Inn
September 10 (Friday)	Jenny Wiley State Park
October 29 (Friday)	Lake Barkley State Park

All programs will run from 8:00 a.m. to 3:30 p.m.