



PERSONNEL CABINET

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Erwin Roberts
Secretary

MEMORANDUM

PERSONNEL MEMO 05-18

TO: Cabinet Secretaries
Agency Heads
Personnel Executives

FROM: Erwin Roberts, Secretary *ER*

DATE: October 5, 2005

SUBJECT: 2006 Health Insurance Benefit Fairs

The Personnel Cabinet has scheduled thirteen (13) Health Insurance Benefit Fairs throughout the state (listing of locations is enclosed). At these Benefit Fairs, employees can meet with representatives of both Humana and Express Scripts, as well as employees of the Personnel Cabinet's Department for Employee Insurance. This will provide interested employees an opportunity to ask questions about physician and hospital networks as well as other issues with respect to health insurance coverage. Except for Fayette, Franklin, and Jefferson Counties, all the Fairs will be held from 2:00 p.m. to 6:00 p.m. local time. These Fairs are for the benefit of state employees, as well as for employees of Local Boards of Education, Health Department, KCTCS, the KET Foundation, other public employees and eligible retirees in KRS, KTRS, and the Judicial and Legislative Retirement Systems.

Just as we do when Retirement Seminars and Deferred Compensation Expos are held throughout the state, we ask that you allow employees who request to attend during normal work hours up to two hours, with pay, to attend these Benefit Fairs. We will inform employees who call us about attending during work hours that agencies will have to make those decisions on an individual basis and the decisions will be based on required service levels and needs of the agencies.

We encourage you to carefully review any request to attend during work hours and, if possible, allow employees to attend.

ER/ala
Enclosure: Benefit Fair Schedule

| COUNTY | DATE/TIME | LOCATION |
|------------------|---|---|
| McCracken | October 6, 2005 2:00 p.m. – 6:00 p.m. | Western KY Community & Technical College Crouse Hall Atrium 4810 Alben Barkley Drive Paducah, KY |
| Daviess | October 7, 2005 2:00 p.m. – 6:00 p.m. | Owensboro Community & Technical College 4800 New Hartford, US Hwy 231 Owensboro, KY (Subway® Restaurant front Dining area) |
| Franklin | October 10, 2005 8:00 a.m. – 6:00 p.m. | Frankfort Convention Center Mero Street, Frankfort |
| Warren | October 10, 2005 2:00 p.m. – 6:00 p.m. | Bowling Green Tech School, Bldg. F 1845 Loop Drive Bowling Green, KY |
| Jefferson | October 11, 2005 8:00 a.m. – 6:00 p.m. | Kentucky Fair & Exposition Center West Hall Meeting Rooms 1 & 2 |
| Hardin | October 12, 2005 2:00 p.m. – 6:00 p.m. | Central Hardin High School Gymnasium, Hwy. 62 Elizabethtown |
| Kenton | October 13, 2005 2:00 p.m. – 6:00 p.m. | Northern Kentucky Area Dev. District 22 Spiral Drive Florence |
| Christian | October 17, 2005 2:00 p.m. – 6:00 p.m. | Pennyrile Area Dev. District 300 Hammond Drive Hopkinsville |
| Pulaski | October 18, 2005 2:00 p.m. – 6:00 p.m. | Somerset Community College Somerset |
| Rowan | October 19, 2005 2:00 p.m. – 6:00 p.m. | Morehead State University Academic Education Bldg. Morehead |
| Fayette | October 20, 2005 4:00 p.m. – 8:00 p.m. | Paul L. Dunbar High School Cafeteria 1600 Man'O'War Blvd. Lexington |
| Pike | October 24, 2005 2:00 p.m. – 6:00 p.m. | Pike Central High School 100 Winners Circle Drive Pikeville |
| Perry | October 25, 2005 2:00 p.m. – 6:00 p.m. | Perry County Central High School 305 Park Ave Hazard |