



## PERSONNEL CABINET

**Ernie Fletcher**  
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**Erwin Roberts**  
Secretary

### MEMORANDUM

**PERSONNEL MEMO 05-25**

**TO:** Cabinet Secretaries  
Agency Heads  
Personnel Executives

**FROM:** Erwin Roberts, Secretary *ER*

**DATE:** November 10, 2005

**SUBJECT:** Early Payroll Distribution

Governor and Mrs. Fletcher would like to extend their sincere wishes that all state employees and their families enjoy a wonderful holiday season.

Additionally, Governor and Mrs. Fletcher recognize the long-standing tradition of paying each state employee prior to the Christmas Holiday. To that end, Governor and Mrs. Fletcher would like to carry on this tradition by authorizing all personnel departments to issue its employees' final December paychecks prior to the Christmas Holiday.

Each state employee will therefore receive his or her paycheck (or direct deposit if applicable) for the pay period ending December 15, 2005 on December 22, 2005.

If you have any questions, please contact my office.