



ERNIE FLETCHER
GOVERNOR

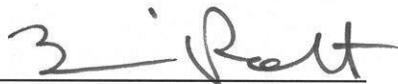
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ERWIN ROBERTS
SECRETARY

MEMORANDUM

PERSONNEL MEMO 06-03

TO: Cabinet Secretaries
Agency Heads
Personnel Executives

FROM: 
Erwin Roberts, Secretary

DATE: February 7, 2006

RE: Safety Training for Supervisors

In December, the Executive Safety Advisory Committee (ESAC) was formed in compliance with the Governor's Executive Order 2005-567. The ESAC is charged with developing strategies to reduce work-related injuries and illnesses. One of those strategies is ensuring that all supervisors and managers in state government are aware of their responsibilities related to workplace safety and are implementing sound safety management practices.

To that end, all managers and supervisors will be required to attend a one-day training program covering the fundamentals of workplace safety and health. This training, coordinated by our Office for Employee Relations, will be offered at various locations across the state beginning this month. The schedule and registration information will be posted online at the Safety Program's web page:

<http://personnel.ky.gov/stemp/safetyprogram/kysafetyprogram.htm>

Please ensure that all managers and supervisors in your agencies enroll in one of these sessions. For more information, contact Lee Cowherd at the Office for Employee Relations at (502) 564-7911, extension 4090.

