



PERSONNEL CABINET

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Governor

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Brian J. Crall
Secretary

MEMORANDUM

PERSONNEL MEMO 07-26

TO: Cabinet Secretaries
Agency Heads
Personnel Executives

FROM: Brian J. Crall, Secretary 

DATE: October 11, 2007

SUBJECT: Annual State Certification for Drug-Free Workplace Federal Grants
October 1, 2007 - September 30, 2008

Pursuant to current federal regulations, I will be submitting the state certification on behalf of all state agencies to the following:

- U.S. Department of Agriculture
- U.S. Department of Commerce
- U.S. Department of Defense
- U.S. Department of Education
- U.S. Department of Energy
- U.S. Department of Health and Human Services
- U.S. Department of Homeland Security
- U.S. Housing and Urban Development
- U.S. Department of the Interior
- U.S. Department of Justice
- U.S. Department of Labor
- U.S. Department of Transportation

For all other federal agencies, state agencies must submit a copy of the enclosed certification with each grant application.

Enclosed is your agency's copy of the Kentucky State Certification for Federal Grants under the provisions of the Drug-free Workplace Act for Federal Fiscal Year 2007. This certification will be valid from October 1, 2007 through September 30, 2008.

If you have any questions or concerns, please feel free to contact Sonja Cox at (502) 564-7430 or via e-mail at sonjal.cox@ky.gov.

Thank you for your continued cooperation.

BJC:sc

Enclosures: Annual Certification for Drug-Free Workplace Federal Grants
Agency Federal Funding Source 2007

KENTUCKY STATE GOVERNMENT
ANNUAL MULTIPLE AGENCY CERTIFICATION REGARDING
DRUG-FREE WORKPLACE REQUIREMENTS
FEDERAL FISCAL YEAR 2007
OCTOBER 1, 2007 – SEPTEMBER 30, 2008

Pursuant to Executive Order 96-611 issued by the Governor of the Commonwealth of Kentucky on May 15, 1996, (attached as Appendix A) I, Brian J. Crall, Secretary, Personnel Cabinet, do hereby certify, on behalf of Kentucky State Government, that all of its agencies are in compliance with the Drug-Free Workplace Act of 1988, as implemented by "Government-Wide Requirements for Drug Free Workplace" which appeared in the Federal Register on May 25, 1990 and has:

- I. Published a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition (attached as Appendix B);
- II. Established an ongoing drug-free awareness program to inform employees about:
 - A. The dangers of drug abuse in the workplace;
 - B. The grantee's policy of maintaining a drug-free workplace;
 - C. Available drug counseling, rehabilitations, and employee assistance programs; and
 - D. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- III. Made it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (I);
- IV. Notified each employee in the statement required by paragraph (I) that, as a condition of employment under the grant, the employee will:
 - A. Abide by the terms of the statement; and
 - B. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- V. Established a policy which will notify the federal agency in writing, within ten calendar days after receiving notice under subparagraph (IV)(B) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

- VI. Established a policy which will take one of the following actions, within 30 calendar days of receiving notice under subparagraph (IV)(B), with respect to any employee who is convicted:
- A. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - B. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; (See Appendix A);
- VII. Made a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs I through VI.

Commonwealth of Kentucky, State Government

Organization Name

Brian J. Crall, Secretary, Personnel Cabinet

Name and Title of Authorized Representative



Signature

October 11, 2007

Date

STATE AGENCY

General Government Cabinet

Department of Agriculture
Office of Consumer and Environmental Protection

Department of Military Affairs

Governor's Office of Local Development

Kentucky Commission on Human Rights
Development

Kentucky Infrastructure Authority

Kentucky Department of Veteran's Affairs

Office of Homeland Security

Office of Attorney General

Medicaid Fraud & Abuse Control

Transportation Cabinet

Economic Development Cabinet

FEDERAL FUNDING AGENCY

U.S. Department of Agriculture
Environmental Protection Agency
U.S. Department of Homeland Security
Department of Defense

U.S. Department of Defense
U.S. Department of Transportation
U.S. Department of Labor
U.S. Department of Health & Human Services
U.S. Department of Homeland Security

Community Development Block Grant
Appalachian Regional Commission
Recreation Trails Program
Land & Water Conservation Fund

U.S. Department of Housing & Urban
Equal Employment Opportunity Commission
National Endowment for the Humanities

U.S. Environmental Protection Agency

U.S. Department of Veteran's Affairs

U.S. Department of Homeland Security

U.S. Department of Health & Human Services.

Federal Highway Administration
Federal Transit Administration
Federal Aviation Administration (these grants
are issued directly to local airports)

Federal Emergency Management Agency
Federal Motor Carrier Safety Administration
U.S. Department of Homeland Security
National Highway Traffic & Safety
Administration

U.S. Department of Defense

Finance & Administration Cabinet

Kentucky Higher Education Assistance Authority

Commonwealth Office of Technology

Office of Geographic Information Systems

Office of the Controller

U.S. Environmental Protection Agency

U.S. Department of Education

NASA

U.S. Department of the Interior

U.S. Department of Justice

U.S. Health & Human Services

U.S. Department of Agriculture

Commerce Cabinet

Department of Fish and Wildlife

U.S. Department of the Interior

U.S. Fish and Wildlife Service

U.S. Department of Agriculture

Environmental Protection Agency

U.S. Coast Guard

U.S. Army Corps of Engineers

Tennessee Valley Authority

Kentucky Arts Council

National Endowment for the Arts

Kentucky Center for the Arts

National Endowment for the Arts

U.S. Department of Education

Kentucky Heritage Council

U.S. Department of the Interior

National Park Service

Kentucky Historical Society

Institute of Museum Services

Institute of Museum & Library

National Endowment for the Arts

National Endowment for the Humanities

U.S. Department of Education

Office of Energy Policy

U.S. Department of Energy

Education Cabinet

Department of Education

U.S. Department of Education

U.S. Department of Health & Human Services

U.S. Department of Agriculture

Educational Professional Standards Board

U.S. Department of Defense

U.S. Department of Education

Kentucky Dept. of Libraries & Archives

Institute for Museum & Library Services

National Historic Publications & Records

Commission

Kentucky Educational Television (KET)

U.S. Department of Commerce (NITA/PTFP)

U.S. Department of Agriculture (Public
Television Station Digital Transition Grant
Program)

Education Cabinet (cont.)

Department for Workforce Investment

Workforce Development Cabinet (DTE-HZ)
Technical Education-Hazard, KY

Perkins

Workforce Development Cabinet (DTE-MD)
Technical Education-Madisonville, KY

Perkins

Environmental and Public Protection Cabinet

Environmental and Public Protection (DAS)

U.S. Department of Labor

U.S. Environmental Protection Agency

U.S. Department of Interior Office of Surface Mining
Reclamation & Enforcement

U.S. Department of Interior Department of Fish &
Wildlife

Federal Emergency Management Agency (FEMA)

U.S. Department of Energy

U.S. Department of Defense

U.S. Department of Homeland Security

U.S. Housing and Urban Development

U.S. Department of Justice

U.S. Department of Transportation

U.S. Department of Agriculture

U.S. Department of Health & Family Services

U.S. Department of Labor

U.S. Department of Agriculture Forest Service

Health and Family Services Cabinet

Department of Agriculture

Department for Health and Human Services

Department of Energy

Department of Education

Corporation for National and Community Services

Environmental Protection Agency

Department of Labor

Social Security Administration

Department of Defense

Department of Justice

Federal Emergency Management Agency (FEMA)

Justice and Public Safety Cabinet

Office of the Secretary

U.S. Department of Justice

U.S. Department of Health & Human Services

Department of Criminal Justice Training

U.S. Department of Homeland Security

Governor's Highway Safety Program

Department of Corrections

U.S. Department of Education

U.S. Department of Health & Human Services

U.S. Department of Justice

Justice and Public Safety Cabinet(cont.)

Department of Public Advocacy

U.S. Department of Health and Human Services
U.S. Department of Education
U.S. Department of Labor
Social Security Administration
U.S. Department of Justice

Department of Juvenile Justice

U.S. Department of Justice
U.S. Department of Health and Human Services
U.S. Department of Agriculture
U.S. Department of Education

Kentucky State Police

U.S. Department of Homeland Security
U.S. Department of Justice
U.S. Department of Transportation
U.S. Department of Health & Human Services
U.S. Office of National Drug Control Policy

Kentucky Vehicle Enforcement

MCSAP
Governor's Highway Safety
Homeland Security
Justice Administration
Local Law Enforcement Block Grant
Marijuana Eradication
High Intensity Drug Trafficking Area
U.S. Department of Transportation
U.S. Department of Health & Human Services