



**STEVEN L. BESHEAR**  
GOVERNOR

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**NIKKI R. JACKSON**  
SECRETARY

**MEMORANDUM**

**PERSONNEL MEMO 07-35**

**TO:** Cabinet Secretaries  
Agency Heads  
Personnel Executives

**FROM:** Wayne Harman, Deputy Secretary 

**DATE:** December 12, 2007

**SUBJECT:** Holiday Open House

Governor and Mrs. Beshear will host a Holiday Open House at the Governor's Mansion on Wednesday, December 19, 2007 from 2 p.m. – 4 p.m. Employees should be given up to two hours to attend this event.

If you have any questions, please contact my office.