



Steven L. Beshear
Governor

PERSONNEL CABINET

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Nikki R. Jackson
Secretary

MEMORANDUM

PERSONNEL MEMO 08-30

TO: All KRS Chapter 18A Classified Employees
FROM: Nikki Jackson, Secretary 
DATE: November 10, 2008
SUBJECT: Notification of Personnel Board Vacancy

In accordance with KRS 18A.060, all classified employees in the KRS Chapter 18A Merit System are hereby notified that Gregory Higgins, an elected employee representative to the State Personnel Board retired from state government. Mr. Higgins' retirement creates a vacant employee position on the Kentucky Personnel Board for the unexpired term which will conclude on June 30, 2010.

Any classified employee who wishes to be considered for appointment by the Personnel Board to fill the unexpired term is required by law to notify the Personnel Board in writing.

The Personnel Board has specified that a resume should be provided, in addition to the cover letter providing notice that the employee wishes to be considered for appointment.

All cover letters and resumes must be **received** by the Personnel Board by close of business on Friday, November 21, 2008. The resume and cover letter may be mailed, hand-delivered, or faxed to (502) 564-1693, and must be sent to the following:

Hon. Mark A. Sipek, Executive Director
State Personnel Board
28 Fountain Place, Frankfort, KY 40601

Any questions should be directed to Mr. Sipek at (502) 564-7830.