



STEVE BESHEAR
GOVERNOR

COMMONWEALTH OF KENTUCKY
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TIM LONGMEYER
SECRETARY

MEMORANDUM

PERSONNEL MEMO 12-25

TO: All KRS Chapter 18A Classified Employees
FROM: Tim Longmeyer, Secretary *TML*
RE: Notification of Personnel Board Vacancy
DATE: June 19, 2012

In accordance with KRS 18A.060, all classified employees in the KRS Chapter 18A Merit System are hereby notified that Susan Gardner, an elected employee representative to the State Personnel Board, has resigned from the Board due to her upcoming retirement. Ms. Gardner's resignation creates a vacant employee position on the Kentucky Personnel Board for the unexpired term which will conclude on June 30, 2014.

Any classified employee who wishes to be considered for appointment by the Personnel Board to fill the unexpired term is required by law to notify the Personnel Board in writing.

The Personnel Board has specified that a résumé should be provided, in addition to the cover letter providing notice that the employee wishes to be considered for appointment.

All cover letters and résumés must be received by the Personnel Board by the close of business on June 29, 2012. The résumé and cover letter may be mailed, hand-delivered, or faxed to (502) 564-1693, and must be sent to the following:

Hon. Mark A. Sipek, Executive Director
State Personnel Board
28 Fountain Place
Frankfort, Kentucky 40601.

Any questions should be directed to Mr. Sipek at (502) 564-7830.