



Steven L. Beshear
Governor

PERSONNEL CABINET

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Tim Longmeyer
Secretary

MEMORANDUM

PERSONNEL MEMO 14-18

TO: Cabinet Secretaries
Agency Heads
HR Executives

FROM: Tim Longmeyer, Secretary **TML**

DATE: September 4, 2014

SUBJECT: Discontinued Use of All Tobacco Products and E-Cigarettes

Governor Beshear issued Executive Order 2014-747 today which prohibits the use of tobacco, all tobacco products, electronic cigarettes, or other vaping devices on all properties owned, leased, or contracted for use by the Executive Branch of the Commonwealth of Kentucky beginning November 20, 2014.

The insides of state office buildings have been smoke-free since 2006. The expanded order now includes all other tobacco products, such as chewing tobacco, cigars, e-cigarettes, and vaping devices. The order also extends to all buildings, grounds, parking lots, sidewalks, state vehicles, and personal vehicles on state properties controlled by the Finance and Administration Cabinet.

With this tobacco-free order, Kentucky state government will lead the way in helping to create a healthier place to live and work. Tobacco use is the single most preventable cause of disease, disability, and death in the United States. Kentucky currently leads the nation in smoking and cancer deaths. As the Commonwealth's largest employer, Kentucky state government continues to set a high standard of health in order to improve the lives of all Kentuckians.

Initial exceptions to the tobacco-free order include the following:

- Certain state residential health facilities: Residential facilities run by the Cabinet for Health and Family Services (CHFS), as well as residents at the state's three veterans centers, will also go tobacco-free. However, the Secretary of CHFS and the Commissioner of the Kentucky Department of Veterans Affairs will be given the authority and flexibility to put in place tobacco-free plans that take into consideration the special needs of the existing residents consistent with federal regulations.
- State Parks, the Kentucky Horse Park, Kentucky State Fairgrounds, wildlife management areas, state rest areas, Bluegrass Station, and training centers operated by the Department of Military Affairs: These facilities are currently smoke-free indoors and will transition to the expanded tobacco-free ban indoors. Visitors and staff will continue to be able to use tobacco on the outdoor grounds.
- Department of Military Affairs armories: These armories will comply with the tobacco-free order, except when the armories are rented out by a private party for an event. During those events, the armories will remain tobacco-free inside, but tobacco use on the outdoor grounds is permitted.

The Personnel Cabinet, along with the Finance and Administration Cabinet, will coordinate the implementation of this policy.

All employees are encouraged to visit the Tobacco-Free.ky.gov website for additional information at: <http://tobacco-free.ky.gov>. This site includes helpful information, such as answers to frequently asked questions, select state building property boundary maps, and resources for quitting tobacco. The site will also be updated throughout the implementation period. Additionally, employees should consult with their HR offices for further information.