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Tim Longmeyer
Secretary

MEMORANDUM

PERSONNEL MEMO 14-20

TO: Cabinet Secretaries
Agency Heads
HR Administrators

FROM: Tim Longmeyer, Secretary TML

DATE: October 13, 2014

SUBJECT: General Election-November 4, 2014

Kentucky's General Election will be held on Tuesday, November 4, 2014. All registered voters are eligible to vote in the 2014 general election in every county in the Commonwealth. A copy of each county's sample ballot will be posted on the Secretary of State's website, www.sos.ky.gov.

In accordance with Ky. Const. Section 148, KRS 118.035 and the voting leave regulations, 101 KAR 2:102, Section 7 and 101 KAR 3:015, Section 7, all employees who are entitled to vote at any election and who are otherwise scheduled to work during the hours that the polls are open, and who request leave in advance, shall be granted four (4) hours of leave to do so. Additionally, if an advance request is made, employees voting absentee may be granted this leave on the day they appear before the clerk to apply for the absentee ballot, except as otherwise noted below.

KRS 118.035 states that any qualified voter who exercises their right to voting leave but fails to vote under circumstances that did not prevent them from voting may be subject to disciplinary action. An employee appointed to serve as an Election Officer may receive voting leave not to exceed a total of seven and one-half (7.5) hours (based on a 37.5 hour work week) or eight (8) hours (based on a forty hour work week) for a designated election to attend training or for service as an Election Officer, provided that such leave is requested in advance.

If you have any questions, please direct them to Dinah Bevington, Executive Director, Office of Legal Services, Personnel Cabinet at (502) 564-7430.