Steven L. Beshear
Governor

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Tim Longmeyer
Secretary

MEMORANDUM

PERSONNEL MEMO 14-28

To: **Cabinet Secretaries**
Constitutional Officers
Agency Heads
HR Administrators

From: **Tim Longmeyer, Secretary** TML

Date: **December 4, 2014**

Re: **Holiday Open House**

Governor and Mrs. Beshear will host a Holiday Open House at the Governor's Mansion on Wednesday, December 17, 2014 from 2 p.m. - 4 p.m. Employees should be given up to two hours to attend this event.

If you have any questions, please contact my office.