



Steven L. Beshear
Governor

PERSONNEL CABINET

501 High Street, 3rd Floor
Frankfort, Kentucky 40601
Phone (502) 564-7430
Fax (502) 564-7603
www.personnel.ky.gov

Tim Longmeyer
Secretary

MEMORANDUM

PERSONNEL MEMO 15-11

TO: Cabinet Secretaries
Agency Heads
HR Administrators

FROM: Tim Longmeyer, Secretary **TML**

DATE: May 15, 2015

SUBJECT: Annual Increments: July 1, 2015

The 2014-2016 Budget Bill (House Bill 235) provides for state employee annual increments. Beginning July 1, 2015, annual increments will be granted to all state employees on their individual anniversary dates. An employee's "anniversary date" is the annual increment date which is established based on completion of the employee's initial probationary period in accordance with 101 KAR 2:034 Section 4 (3) and 101 KAR 3:045 Section 4 (3).

For fiscal year 2015-2016, an annual increment of 1% will be provided on the annual base salary of each state employee, as determined by each employee's annual base salary at the time of his or her annual increment date.

Further detailed guidance to HR Administrators is forthcoming. Furthermore, the Department of Education will be providing additional information to Area Technology Center employees prior to July 1, 2015.

If you have any questions, please contact Mary Elizabeth Bailey, Commissioner, Department of Human Resources Administration at marye.bailey@ky.gov.