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Tim Longmeyer
Secretary

MEMORANDUM

PERSONNEL MEMO 15-18

To: Cabinet Secretaries
Agency Heads
Constitutional Officers
HR Administrators

From: Tim Longmeyer, Secretary **TML**

Date: July 16, 2015

Re: Kentucky Retirement Systems PREP Meetings

Beginning in August, the Kentucky Retirement Systems (KRS) is once again hosting its Pre-Retirement Education Program (PREP) meetings across the Commonwealth.

PREP is an all-day, comprehensive retirement education meeting designed to assist employees in understanding their KRS benefits. The meetings include a full demonstration of the Member Self Service website, KRS updates, and information from Social Security and Kentucky Deferred Compensation.

Employees with 20 years or more of service as of December 31, 2015 (not including purchased air time) may attend one of the meetings without being charged annual or compensatory leave. In addition, employees who will meet the criteria for retirement within the next year should be allowed the same opportunity. Interested employees not covered as previously stated may use either annual or compensatory leave to attend with prior approval of their supervisor(s).

Advance registration is required and meetings are scheduled on a first-come, first-served basis. For a list of dates and locations, please see attached schedule.

PREP meetings are planned to run from 8:30 a.m. to 3:30 p.m. Specific information, including the agenda and room location, will be sent to registered members in advance of each meeting. Please note that individual retirement counseling is not provided at PREP meetings.

To register for PREP, please click the following link, [KRS 2015 PREP Schedule](https://kyret.ky.gov/about/outreach/Pages/Pre-Retirement-Education-Program-(PREP).aspx) or [https://kyret.ky.gov/about/outreach/Pages/Pre-Retirement-Education-Program-\(PREP\).aspx](https://kyret.ky.gov/about/outreach/Pages/Pre-Retirement-Education-Program-(PREP).aspx). For more information, please contact KRS at 502.696.8800 or 800.928.4646.



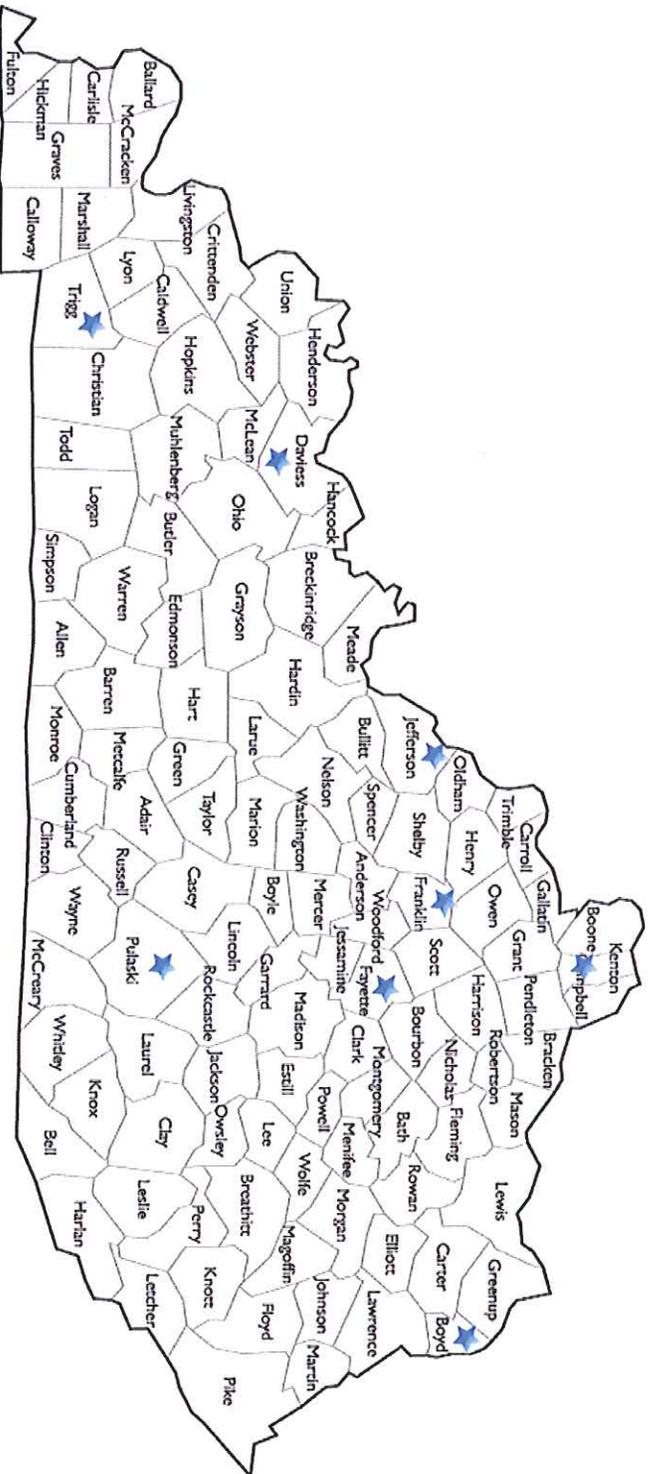
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2015

PREP

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DATE	AREA	LOCATION
Friday, August 7th	Lexington	BCTCS Leestown Rd. Campus
Wednesday, August 12th	Somerset	Center for Rural Development
Friday, August 28th	Frankfort	KACO
Monday, August 31st	N KY	METS Center
Wednesday, September 9th	Louisville	Expo Center
Tuesday, September 22nd	Owensboro	Convention Center
Tuesday, September 29th	Frankfort	KACO
Thursday, November 5th	Ashland	KEDC
Tuesday, November 10th	Cadiz	Lake Barkley State Park