

**KENTUCKY
PERSONNEL
CABINET**

MATTHEW G. BEVIN
GOVERNOR

501 HIGH STREET, 3RD FLOOR
FRANKFORT, KENTUCKY 40601
PHONE (502) 564-7430
FAX (502) 564-7603
WWW.PERSONNEL.KY.GOV

THOMAS B. STEPHENS
SECRETARY

MEMORANDUM

PERSONNEL MEMO 17-12

TO: Constitutional Officers
Cabinet Secretaries
Agency Heads
HR Administrators

FROM: Thomas B. Stephens, Secretary



DATE: September 25, 2017

RE: Open Enrollment: Health Insurance Benefit Fairs, 2018 Plan Year

The Personnel Cabinet has scheduled 14 benefit fairs throughout the Commonwealth from October 2 – October 17, 2017 (see attached).

Employees attending the benefit fairs will be able to meet with representatives from the Personnel Cabinet's Department of Employee Insurance and the Kentucky Public Employees Deferred Compensation Authority, Kentucky Retirement Systems, Teachers' Retirement System, and various vendors (Anthem, Go365, Vitals SmartShopper, WageWorks, and CVS Caremark).

Information will be available about the health and life insurance plans, Health Reimbursement Arrangements (HRAs), and Flexible Spending Accounts (FSAs) offered by the Kentucky Employees' Health Plan (KEHP) and the Kentucky Group Life Insurance plan for the 2018 plan year.

The fairs are for the benefit of state employees, as well as employees of local boards of education, health departments, KCTCS, KET, other public employees, and eligible retirees under age 65 in KRS, TRS, and the judicial and legislative retirement systems.

Similar to the Kentucky Employees' Deferred Compensation Expos, we ask that you allow employees, upon request, up to two (2) hours to attend a benefit fair during normal working hours. If employees ask the Personnel Cabinet about attending a fair during working hours, they will be advised that agencies will make those decisions on an individual basis and the decisions will be based on required service levels and agency needs.

We encourage you to carefully review any request to attend during working hours and, if possible, allow employees to attend.

October 2017 Open Enrollment Benefit Fair Schedule

Online enrollment assistance will be available at all locations for active employees and TRS retirees only under age 65.
Flu shots will be available at Franklin County on a first come, first served basis.

Monday	Tuesday	Wednesday	Thursday	Friday
October 2 Franklin County 8 a.m. – 6 p.m. Kentucky State Office Building, Auditorium 501 High Street Frankfort, KY 40601	October 3 Boyle County 3:30 p.m. – 6:30 p.m. Danville High School, Cafeteria 203 East Lexington Avenue Danville, KY 40422	October 4 Laurel County 2 p.m. – 6 p.m. GC Garland Administration Building, Conference Room 710 N. Main Street London, KY 40741 Pike County 3:30 p.m. – 6:30 p.m. Pike County Central High School, Cafeteria 100 Winner's Circle Drive Pikeville, KY 41501	October 5 Harlan County 2 p.m. – 6 p.m. Southeast Community and Tech College, Harlan Campus 164 Ballpark Road Harlan, KY 40831	October 6 Boyd County 2 p.m. – 6 p.m. Boyd County High School, Commons Area 14375 Lions Lane Ashland, KY 41102
October 9 Jefferson County 8 a.m. – 6 p.m. Kentucky Exposition Center, North Wing 937 Phillips Lane Louisville, KY 40209	October 10 Warren County 3 p.m. – 6:30 p.m. Drakes Middle School, Cafeteria 704 Cypresswood Way Bowling Green, KY 42104	October 11 Christian County 2 p.m. – 6 p.m. Hopkinsville Community College, Auditorium Building 720 North Drive Hopkinsville, KY 42240	October 12 Hopkins County 3:30 p.m. – 6:30 p.m. Jesse Stuart Elementary School, Gym 1710 Anton Road Madisonville, KY 42431	October 13 McCracken County 2 p.m. – 6 p.m. Western Kentucky Community and Tech College, Room 109 5100 Alben Barkley Drive Paducah, KY 42002 Madison County 3:30 p.m. – 6:30 p.m. B. Michael Caudill Middle School, Cafeteria 1428 Dr. Robert Martin Bypass Richmond, KY 40475
October 16 Boone County 2 p.m. – 6 p.m. Gateway Community and Tech College Center for Advanced Manufacturing, Convening Center 500 Technology Way Florence, KY 41042	October 17 Fayette County 4 p.m. – 6:30 p.m. Tates Creek High School, Cafeteria 1111 Centre Parkway Lexington, KY 40517			

Note: Times listed are based on the area's local time zone.