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THOMAS B. STEPHENS
SECRETARY

MEMORANDUM

PERSONNEL MEMO 18-03

To: Constitutional Officers
Cabinet Secretaries
Agency Heads
HR Administrators

From: Thomas B. Stephens, Secretary



Date: April 27, 2018

Re: Payroll Deferral

The 2016-2018 Budget Bill mandates that the June 30, 2018 regular payroll shall not be issued prior to July 1, 2018. **Please be advised that the June 29, 2018 payroll will be issued on Monday, July 2, 2018.**

Detailed information has been prepared which explains this payroll delay and provides specific information about the potential impact on employees. Information will be distributed to all employees on April 30, 2018.

Please note that county fee employees (sheriffs' and clerks' offices) are not impacted and will receive their pay on the regularly scheduled day.

Employees are encouraged to contact their HR Administrators with any additional questions. HR Administrators will also receive detailed guidance about the handling of payroll and specific issues following the distribution of this memo.

Please direct any additional questions to Commissioner Mary Elizabeth Bailey, Department of Human Resources Administration, at MaryE.Bailey@ky.gov or (502) 564-7571.