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MEMORANDUM

PERSONNEL MEMO 19-16

TO: Constitutional Officers
Cabinet Secretaries
Agency Heads
HR Administrators

FROM: Thomas B. Stephens, Secretary

DATE: October 4, 2019

RE: Personnel Cabinet's Kentucky Employee Mediation Regulation (101 KAR 2:230)

Several amendments to the Personnel Cabinet's Kentucky Employee Mediation Regulation became effective on October 4, 2019. Along with general maintenance edits, the regulation is amended as follows:

- Section 1. Establishment of the Kentucky Employee Mediation Program (KEMP): Subsection (4) is amended to change the requirements to become a certified mediator. Previously, the regulation required sixty (60) hours of general mediation training and actual mediation experience to become a certified mediator. With revisions, the newly effective regulation now allows for mediators to become certified upon completion of fifty (50) hours of general mediation training, to include classroom training, mediation observation, mediation participation, or professional continuing education as approved by the KEMP program manager.
- Section 2: Establishment of the Kentucky Employee Workplace Resolution Program: The regulation is amended to include the Kentucky Employee Workplace Resolution Program, a program not previously referenced in the regulation. Please review newly revised 101 KAR 2:230 in detail for awareness of the numerous provisions that govern the program.

Please direct questions to Larry Gillis, Ombudsman, Office of Employee Relations, at Larry.Gillis@ky.gov, or Rosemary Holbrook, Executive Director, Office of Legal Services, at RosemaryG.Holbrook@ky.gov.