



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

MECHANICAL MAINT & OPERATIONS CONSULTANT

Job Number: 20000461

Job Code: 11390V230916

Job Group: 1100 - MAINTENANCE AND TRADES

Job Established: 06/16/1982

Job Revised: 09/16/2023

Grade: 14 Salary (MIN - MID):

\$22,602-\$33,903 - Hourly

\$3,672.84-\$5,509.24 - 37.5 Hr. Monthly Salary

\$3,917.68-\$5,876.52 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Serves as a project manager for mechanical maintenance and operations. Consults with management and recommends improvements concerning operations. Facilitates installations, inspections, and repairs of mechanical equipment.; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE, TRAINING, OR SKILLS:

Five years of experience in the maintenance or repair of HVAC, refrigeration, ventilation, or electrical systems.

Substitute EDUCATION for EXPERIENCE:

Formal training in one of the above or related fields will substitute for the required experience on a year- for-year basis.

Substitute EXPERIENCE for EDUCATION:

Experience in one of the above or related fields will substitute for the education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be 18 years of age.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Serves as a project manager for mechanical maintenance and operations functions statewide or in a section. Facilitates installations, inspections, and repairs of mechanical systems. Consults on improvements concerning operation. Plans and coordinates work in mechanical maintenance and operations projects. Inspects and checks the work of employees performing mechanical maintenance and electrical work. Supervises special installations, inspection, or repairs of mechanical equipment. Recommends improvements in maintenance and operating techniques. Performs inventories and maintains property control records. Interprets state and departmental policy regarding jurisdictional functions. Consults with management and provides advice concerning operations.

UNIQUE PHYSICAL REQUIREMENTS:

Incumbents working in this job title are required to lift heavy objects, bend, stoop and have good manual and finger dexterity.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

May be required to take care of emergency repairs twenty-four hours a day.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.