



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

FOOD SERVICE WORKER

Job Number: 20000512

Job Code: 13070V230916

Job Group: 1300 - FOODS AND DIETETIC

Job Established: 06/16/1982

Job Revised: 09/16/2023

Grade: 07 Salary (MIN - MID):

\$11,601-\$17,402 - Hourly

\$1,885.16-\$2,827.84 - 37.5 Hr. Monthly Salary

\$2,010.84-\$3,016.36 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs routine work in the preparation and serving of food in an institutional, cafeteria, or restaurant style setting and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

NONE

EXPERIENCE, TRAINING, OR SKILLS:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Performs routine work in the preparation and service of food. Washes and peels vegetables. Prepares and serves salads, vegetables, meats, breads, soups, desserts, etc., to customers. Adds relishes and garnishes according to instructions. Brews coffee and tea. Carves meat. Washes, peels, cuts, and mixes all necessary vegetables or ingredients needed for recipes and meals. Prepares and serves trays and plates for resident and employee meals. Prepares and modifies cold foods for resident trays. Gathers necessary ingredients from storage areas. Prepares and portions ingredients in order to present a menu item. Prepares and delivers beverages. Records temperatures of refrigerators. Under direction from Cooks and Chefs, follows recipes to assist with cooking meals for large groups of people in an institutional setting in accordance with diversified menus and special diet requirements. Under direction, assist with baking, roasting, stewing and steaming meat, fish, and fowl. Tastes and smells food to determine if properly cooked and seasoned. Prepares gravies, dressings, sauces, and soups for large groups of people. Maintains kitchen work areas and restaurant equipment and utensils in clean and orderly condition. Sweeps and mops floors. Washes worktables, refrigerators and meat blocks. Removes trash. Washes pots, pans and trays. Scrapes food from dirty dishes and washes dishes. Transfers supplies and equipment between storage and work areas. Sets tables. Cleans dining room area which includes washing tables, cleaning the dishes, placing silverware in trays, etc. Scrubs and polishes counters, steam tables and other equipment. Replenishes food at serving stations. May accept payment for food using cash register to total checks. Prepares carryout trays as required. Prepares night nourishments as required.

UNIQUE PHYSICAL REQUIREMENTS:

Work typically involves some lifting. May be exposed to common hazards of food service, such as burns and cuts.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Typical working conditions for a specific position may be listed on the individual position description.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.