



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

GOLF COURSE ASSISTANT SUPERINTENDENT

Job Number: 20000538

Job Code: 15050V230916

Job Group: 1500 - PARKS AND RECREATION

Job Established: 06/16/1982

Job Revised: 09/16/2023

Grade: 13 Salary (MIN - MID):

\$20,549-\$30,824 - Hourly

\$3,339.22-\$5,008.90 - 37.5 Hr. Monthly Salary

\$3,561.84-\$5,342.84 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 9 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Assist in overseeing golf maintenance and agronomic operations of an assigned state park golf course. Serves as a project lead to staff and performs duties necessary in establishing and maintaining turf and all living infrastructure on the golf course; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High School Graduate

EXPERIENCE, TRAINING, OR SKILLS:

Two years experience working on a golf maintenance staff for a regulation golf course.

Substitute EDUCATION for EXPERIENCE:

An Associate's degree in plant sciences or a Certificate of Turfgrass Management from an accredited university can substitute for ONE of the required two years of working experience.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess and maintain a valid driver's license to qualify for employment in this job classification. Must obtain Kentucky Pesticide Applicator License within six months of employment. The N-18 Pesticide Applicators License required by this position can be obtained by passing the test administered by the Kentucky Department of Agriculture. Must maintain any required

licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s), or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Assists Golf Course Superintendent in all phases of golf maintenance and agronomic operations, cost control, and personnel. Leads staff and performs duties in the care and maintenance of the turf, ornamental plants, shrubs, trees, and wetlands on the facility grounds under the guidance of the Golf Course Superintendent. Leads staff in projects and routine maintenance activities. Calibrates and operates the equipment necessary to apply chemicals and fertilizers. Applies irrigation water in accordance with procedures. Diagnoses irrigation repair needs and performs repairs. Directs, trains, and assists a group of maintenance personnel in the performance of routine care and maintenance work for a golf course. Inspects machinery and equipment to determine their operating condition and repair needs. Purchases supplies for the park and golf course. Performs public relations functions in the absence of the Golf Course Superintendent. Prepares operating records and makes reports of park and golf activities. Prepares reports, summaries, and recommendations pertaining to golf course development.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed outdoors.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.