



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

LIFE SAFETY CODE INSPECTOR

Job Number: 20000786

Job Code: 32020V230916

Job Group: 3200 - PERSONAL SAFETY AND BUILDING INSP

Job Established: 11/16/2001

Job Revised: 09/16/2023

Grade: 14 Salary (MIN - MID):

\$22,602-\$33,903 - Hourly

\$3,672.84-\$5,509.24 - 37.5 Hr. Monthly Salary

\$3,917.68-\$5,876.52 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Conducts on-site inspections of Medicare/Medicaid certified hospitals, long-term care facilities, and certified ambulatory surgical centers to determine compliance with the federal Life Safety Code (LSC) requirements. Performs the inspection and extensively documents the results of the inspection according to established Medicare and Office of Inspector General (OIG) guidelines; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE, TRAINING, OR SKILLS:

Three years of experience as a facility safety director, facility engineer, fire prevention inspector, insurance claims adjuster, or in a job requiring knowledge of the federal Life Safety Code https://www.cms.gov/GuidanceforLawsAndRegulations/11_LSC.asp.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Experience in the above fields will substitute for the required college on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Under State Agency (SA) agreement with the Center for Medicare and Medicaid Services (CMS), must successfully receive and pass required CMS training and certification in the performance of the LSC surveys within six months of employment within this job classification. Current standards for CMS training and certification are available at www.cms.gov Must maintain any required

licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s), or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Through on-site visits, ensures that Medicare/Medicaid certified health facilities meet minimum requirements for the design, operation and maintenance of buildings and other structures for safety to life from fire and similar emergencies. Conducts in-depth investigations of alleged violations of the federal Life Safety Code in health facilities in a timely manner. Documents extensively any non-compliance with the federal Life Safety Code requirements according to the Centers for Medicare/Medicaid Services (CMS) in the "Principles of Documentation." Assigns a "scope and severity" identifier to each federal life safety deficiency pursuant to federal guidelines as published by the CMS. Provides training regarding the requirements of the federal Life Safety Code to providers of health care and staff of the Office of the Inspector General. Meets CMS and Office of the Inspector General's specified timeframes and schedules for conducting surveys and submitting documentation of the survey. Attends regular training regarding job functions conducted by CMS and staff of the Office of the Inspector General.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Frequent travel is required and overnight stays may be required.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.