



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

OSH CERTIFIED SAFETY SPECIALIST II

Job Number: 20000855

Job Code: 33680V241016

Job Group: 3300 - HEALTH INSPECTION

Job Established: 09/16/2010

Job Revised: 10/16/2024

Grade: 16 Salary (MIN - MID):

\$27,348-\$41,022 - Hourly

\$4,444.06-\$6,666.08 - 37.5 Hr. Monthly Salary

\$4,740.32-\$7,110.48 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$39.047 - Hourly

\$6,345.14 - 37.5 Hr. Monthly Salary

\$6,768.16 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides expertise in the field of industrial safety. Provides professional industrial safety consultative services on highly technical problems to employers throughout the state. Conducts the most complex fatalities, catastrophes, and complaints. Provides highly technical support during compliance inspections across the state and provides testimony in support of citations during legal proceedings before the OSH Review Commission; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

See Special Requirements.

EXPERIENCE, TRAINING, OR SKILLS:

Must have four years of professional experience in the occupational safety and health field.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess a valid driver's license prior to employment in this job classification. Must be certified as Certified Safety Professional (CSP) by the Board of Certified Safety Professionals (BCSP). Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Serves as an expert in the field of industrial safety. Reviews or inspects industrial safety operations involving highly complex technical and operational considerations and serves as team leader when other staff members are utilized in the process of anticipation, recognition, evaluation, and control of industrial safety hazards in the workplace. Consults with employers or inspects employers on complex technical problems of correcting industrial safety related hazards by utilizing engineering, administrative, and personal protective equipment control technology. Develops seminars to fit specialized training needs or provides technical support to compliance officers during inspections. Conducts conferences and seminars dealing with industrial safety hazards. Serves as supervisor of industrial safety training and consultation services in the absence of industrial safety management. Provides highly technical guidance to management, staff, Education and Labor Cabinet, and other interested groups concerning occupational safety problems and prevention measures. Conducts and oversees the training and professional development of new hires and advises division management of their readiness for independent work. Assigned the most complex fatalities, catastrophes, and complaints. Conducts internal audits to ensure compliance with regulatory requirements and internal policies and develops/implements compliance policies in liaison with regulators. Assesses and reports on compliance risks and investigates incidents and takes action to ensure compliance. Has working knowledge of government laws and regulations that affect the company's business area and can interpret laws and regulations considering current business operations. Ensures all external regulatory frameworks are complied with within reasonable risk and cost parameters.

UNIQUE PHYSICAL REQUIREMENTS:

Must be able to bend, stoop, climb, crawl and lift to conduct inspections. May include climbing excessive heights on construction sites, standing, or walking for long periods of time.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbent must have ability to make oral presentations to groups. Frequent travel will be required to conduct inspections. When conducting workplace inspections or consultations, employees in this class are exposed to the same working conditions as those employed at the workplace. May be exposed to potential hazards which may require the following of safety precautions.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.