



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

LABORATORY TECHNICIAN I

Job Number: 20000916

Job Code: 40030V230916

Job Group: 4000 - HEALTH SCIENCE AND LABORATORY

Job Established: 06/16/1982

Job Revised: 09/16/2023

Grade: 09 Salary (MIN - MID):

\$14,036-\$21,054 - Hourly

\$2,280.86-\$3,421.28 - 37.5 Hr. Monthly Salary

\$2,432.92-\$3,649.36 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Under direct supervision, performs entry level duties to support laboratory testing processes, such as preparing guided and routine biological media and laboratory reagents in the areas of microbiology, chemistry, newborn screening, environmental, bioterrorism, chemical terrorism, rabies, emerging infection diseases, or sequencing programs. Learns to complete documentation and recording of testing data; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High School graduate

EXPERIENCE, TRAINING, OR SKILLS:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Perform entry level routine laboratory assignments such as: preparation of routine and guided biological media (petri dish plates, tubed media), preparation of routine and guided laboratory reagents and chemical solutions (water blanks, pH standards, acid/base solutions, stains), glassware cleaning and sterilization, autoclave use for sterilization of equipment and medical waste, equipment maintenance and readiness and other basic laboratory testing and specimen procedures, including operation of mechanized devices and routine laboratory equipment. Learns to complete proper documentation and recording of testing data, and to monitor laboratory processes. Begins training on creation of routine media for biochemical analysis and bacterial growth and isolation and to assess diagnostic samples for suitability of testing. Works with peers to prepare test collection kits for mailing to appropriate submitters, and to ensure the laboratory container room is stocked with proper supplies. Completes routine paperwork, organizes laboratory supplies, and aids laboratory personnel in completing routine tasks.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed in a laboratory setting. May be exposed to stressful situations and potential hazards related to laboratory conditions and supplies which may require the following of safety precautions.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.