



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

RECREATION AIDE

Job Number: 20000966

Job Code: 41310V231216

Job Group: 4100 - AUXILIARY AND MEDICAL THERAPY

Job Established: 06/16/1982

Job Revised: 12/16/2023

Grade: 09 Salary (MIN - MID):

\$14,036-\$21,054 - Hourly

\$2,280.86-\$3,421.28 - 37.5 Hr. Monthly Salary

\$2,432.92-\$3,649.36 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Coordinates, organizes, and conducts recreational activities within a recreation program; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

NONE

EXPERIENCE, TRAINING, OR SKILLS:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Coordinates, organizes, conducts, and assists in recreational activities for residents in a long-term care facility or students at a

summer camp. Engages residents in life-enriching activities and assists the residents with doing those activities as needed. Performs clerical duties for the activities department such as logging activity participation information into patient charts. Plans activities for the residents. Coordinates with Institutional Recreation Leaders for group activities such as dances, games, parties, and external events. Must gather items needed for activities such as bingo cards, party decorations, music, movies, popcorn, craft items, etc. Accompanies and/or transports residents on trips outside of the facility. Participates in programs designed for the residents, such as music and memory. Provides one-on-one interaction with the residents. Conducts or assists in activities, such as parties, dances, games, sports, and special events. Instructs individuals or small groups in appropriate skills and techniques of specific games or activities. Assists small groups in community functions such as concerts, plays, sport events, and picnics. Supervises the use of equipment. Prepares reports of activities, accidents, referrals, and disciplinary problems. Keeps daily attendance and progress notes. Plans specific workshops and activities as directed by their supervisor for summer programs. Facilitates workshops and activities that make up the program at the Leadership Training Center's camps. Supervises activities of the campers, including planning games, officiating sports, and helping students get to their intended destinations. Facilitates Low-Ropes activities for campers.

UNIQUE PHYSICAL REQUIREMENTS:

Stooping, bending, climbing, crawling and lifting objects in excess of 50 pounds. Must be physically capable of pushing residents in wheelchairs.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Typically works in an institutional, hospital facility, or summer camp facility. Typically work is of a moderate physical nature and often in an outdoor setting conducting recreational activities usually with student campers, long-term care residents, hospital patients, or inmates.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.