



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## STD INVESTIGATOR COUNSELOR

Job Number: 20000994

Job Code: 41960V260316

Job Group: 4100 - AUXILIARY AND MEDICAL THERAPY

Job Established: 06/16/1982

Job Revised: 03/16/2026

Grade: 14 Salary (MIN - MID):

\$22,602-\$33,903 - Hourly

\$3,672.84-\$5,509.24 - 37.5 Hr. Monthly Salary

\$3,917.68-\$5,876.52 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Identifies, interviews and traces contacts with sexually transmitted diseases (STD) to identify the source and possible spread of the disease; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree.

#### **EXPERIENCE, TRAINING, OR SKILLS:**

One year of experience investigating sexually transmitted diseases.

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

Experience as a registered nurse, licensed practical nurse, laboratory technician, or related field will substitute for the required college on a year-for-year basis. Current or prior military experience will substitute for the required college on a year-for-year basis.

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must possess and maintain a valid driver's license to qualify for employment in this job classification. Must have successfully completed Phlebotomy and HIV Rapid Test training as verified and determined by the hiring agency. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials for the

length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Interviews known patients with STD to obtain information about sexual contacts, suspects, and associates as the means to identify the source and possible spread of disease as well as others who may be incubating disease as a result of exposure to the patient. Confidentially locates and refers for examination and medical assessment all contacts, suspects, and associates in an expeditious manner to be disease interventive and case preventive. Analyzes epidemiologic factors of STD cases; recognizes problems and recommends/implements steps and procedures to correct deficiencies and improve case management. Provides pre and post test counseling for individuals seeking testing for antibody to Human Immunodeficiency Virus (HIV). Performs venipuncture to collect blood samples from patients for appropriate testing. Establishes and maintains support and cooperation with private physicians, laboratory directors, and other health care professionals. Visits physicians, laboratory directors, and critical hospital personnel to stimulate rapid case reporting, obtains permission to manage diagnosed cases, informs and educates about disease trends, and encourages them to routinely refer patients to the health department for follow up and case management activities. May coordinate programs for the detection of Pelvic Inflammatory Disease (PID) in hospital emergency rooms and for the detection of uncomplicated gonorrhea in public and private health care settings. Conducts information and education activities in schools, civic clubs, and other community-based organizations. Maintains confidential files and accurately prepares a variety of epidemiological and statistical reports.

**UNIQUE PHYSICAL REQUIREMENTS:**

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work typically is conducted in both office and laboratory settings. Substantial travel is usually required in making field visits to communities, civic organizations, and community-based organizations. Work may involve dealing with hostile patients and transporting people to health departments and clinics. May come in contact with communicable diseases which may require the following of safety procedures.

**ADDITIONAL REQUIREMENTS:**

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.*