



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

REHABILITATION INSTRUCTOR

Job Number: 20001082

Job Code: 47410V231016

Job Group: 4700 - VOCATIONAL REHABILITATION

Job Established: 06/16/1982

Job Revised: 10/16/2023

Grade: 12 Salary (MIN - MID):

\$18,680-\$28,020 - Hourly

\$3,035.50-\$4,553.26 - 37.5 Hr. Monthly Salary

\$3,237.88-\$4,856.80 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Teaches vocational, pre-vocational, communications, mobility, daily living activities, independent living activities and related subjects within an institution, rehabilitation center or facility; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE, TRAINING, OR SKILLS:

One year of teaching experience or recreational therapy experience (some types of experience might include teaching people with sight disabilities to use a cane, a therapeutic recreation leader, teaching daily living skills, or how to communicate).

Substitute EDUCATION for EXPERIENCE:

Graduate study in a related field will substitute for the required experience on a year-for-year basis.

Substitute EXPERIENCE for EDUCATION:

Paraprofessional experience in teaching people with disabilities vocational, pre-vocational, communications, mobility, daily living skills, or related activities will substitute for the required education on a year- for-year basis. Current or prior military experience will substitute for the required college on a year-for- year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Develops and plans instructional activities and is required to exercise considerable ingenuity and flexibility. Teaches life skills and career exploration classes to youth. Maintains records of student course completion. Helps students prepare for future college or careers. Plans curriculum for life skills course to address the needs of students. Aides to develop and maintain a program to fit the needs, capabilities, and potential development of students in the rehabilitation center or facility. Plans and outlines evaluation and training instruction programs. Requisitions materials needed for class. Attends staffing on students. Evaluates students progress. Instructs students in recreational programs and independent living activities. Prepares records and reports for a rehabilitation counselor's case records. Maintains classroom activities conducive to learning. Assists in placement and follow up of the client in employment. Promotes public relations for the agency. Prepares and maintains records and documentation of program activities, evaluations, progress reports, treatment plans and other records and reports necessary for daily operations. Applies the rules, regulations, and policies of the department.

UNIQUE PHYSICAL REQUIREMENTS:

Work involves moderate to heavy lifting of residents and exposure to communicable diseases which may require the following of safety procedures.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in a patient rehabilitation setting.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.