



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

ENVIRONMENTAL ENGINEERING BRANCH MANAGER

Job Number: 20001412

Job Code: 70480V250616

Job Group: 7000 - ENGINEERING AND GEOLOGICAL

Job Established: 06/16/1982

Job Revised: 06/16/2025

Grade: 19 Salary (MIN - MID):

\$36,397-\$54,596 - Hourly

\$5,914.52-\$8,871.86 - 37.5 Hr. Monthly Salary

\$6,308.82-\$9,463.32 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$47,967 - Hourly

\$7,794.64 - 37.5 Hr. Monthly Salary

\$8,314.28 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides overall management of an environmental engineering branch. Reviews and approves engineering documents prepared by technical and sub-professional personnel as a Licensed Professional Engineer; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

See Special Requirements.

EXPERIENCE, TRAINING, OR SKILLS:

Must have four years of experience above that required for licensure as a professional engineer.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be licensed as a professional engineer by the Kentucky Board of Engineers and Land Surveyors. <http://kyboels.ky.gov/>. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Assists in the establishment and implementation of environmental engineering programs. Plans, assigns, supervises, and coordinates the work of professional and technical personnel within the branch. Coordinates environmental engineering projects and activities with various federal, state, and local agencies. Reviews, interprets, and assists in the development of departmental policies and procedures. Participates in public hearings and seminars to explain environmental programs and standards. Provides technical assistance to departmental personnel in the implementation of environmental engineering programs. Acts as an expert witness at hearings.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in an office setting. Travel throughout the state may be required.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.