



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

ERP APPLICATIONS DEVELOPMENT SPECIALIST

Job Number: 21000177

Job Code: 73710V250216

Job Group: 7300 - INFORMATION MANAGEMENT SYSTEMS

Job Established: 01/16/2012

Job Revised: 02/16/2025

Grade: 18 Salary (MIN - MID):

\$33,091-\$49,637 - Hourly

\$5,377.30-\$8,066.02 - 37.5 Hr. Monthly Salary

\$5,735.78-\$8,603.76 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$47,246 - Hourly

\$7,677.48 - 37.5 Hr. Monthly Salary

\$8,189.32 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs complex analytical and technical application development work in the enhancement, customization, maintenance, and integration of the Commonwealth's Enterprise Resource Planning (ERP) system. Analyzes requests and works with key stakeholders in the development of new or the modification of existing programs; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE, TRAINING, OR SKILLS:

Must have five years of professional experience in computer programming. Three years of the required experience must be in an Enterprise Resource Planning (ERP) environment.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Additional professional experience in computer programming will substitute for the bachelor's degree requirement on a year-for-year basis. Related technical or vocational training will substitute for the bachelor's degree requirement on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Analyzes support tickets and change requests and works with functional business analysts, key business owners, and other key stakeholders in the development of new or the modification of existing programs, integrations, and solutions. Modifies existing programs requiring the most complex logic changes. Provides technical leadership and advice to cabinet leadership, other developers, systems analysts, database administrators, and business operations teams in developing and implementing custom code for the ERP System and other systems. Ensures extensive unit and end-to-end integration testing to validate that no inadvertent impacts result. Ensures that developed solutions are scalable and utilizing the most appropriate architecture. Reviews and evaluates new technologies and application development tools for use in the application development process, portal development and support, database development, and to support the required integration and reporting processes. Recommends the acquisition of new hardware, software, and tools for use in the application development process based on business and technology needs.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in an office setting.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.