



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

PUBLIC UTILITIES FINANCIAL ANALYST IV

Job Number: 21000801

Job Code: 91460V250116

Job Group: 9100 - BOOKKEEPING AND ACCOUNTING

Job Established: 05/16/2015

Job Revised: 01/16/2025

Grade: 16 Salary (MIN - MID):

\$27,348-\$41,022 - Hourly

\$4,444.06-\$6,666.08 - 37.5 Hr. Monthly Salary

\$4,740.32-\$7,110.48 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs analysis of highly technical cases and issues to include emerging national utility issues, wholesale markets, and market issues. Develops, reviews, recommends, and communicates new policies, operating procedures, rules and regulations relating to emerging utility issues and cases before the Commission. Leads studies and provides expert policy and procedural guidance and advice to management and commissioners; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in accounting, economics, finance, mathematics, statistics, engineering, business administration, or a related field.

EXPERIENCE, TRAINING, OR SKILLS:

Five years of professional experience in public utility accounts analysis, rate design analysis, public accounting, government accounting, or auditing.

Substitute EDUCATION for EXPERIENCE:

A completed master's degree in accounting, economics, finance, mathematics, statistics, engineering, business administration, or a related field will substitute for the education and one year of the required experience.

Substitute EXPERIENCE for EDUCATION:

Certification as a Certified Public Accountant will substitute for the required education and one year of the required experience.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Performs examinations of highly technical and most complex cases and issues to include emerging national utility issues, wholesale markets, and market issues. Leads studies and provides expert policy and procedural guidance and advice to management and commissioners. Coordinates, plans, organizes and often serves as team leader in the examination of highly technical and complex cases involving water utilities and issues that support a utility's historic and forecasted financial statements and transactions. Develops, organizes team, and presents staff recommendations to the Commission on ratemaking, accounting, financial rate design, special pricing, tariff, and cost of capital issues, and drafts orders stating and explaining Commission's decisions in cases. Drafts inquiries for utilities and responses to requests. Organizes and conducts special financial, pricing and rate of return investigations and studies on such issues as industry deregulation, emerging trends, accounting or tax policy changes, and proposed legislative changes. Reviews existing policies and develops recommendations for branch managers on necessary changes in established Commission policy. Identifies the need for new rules and regulations and directs or conducts the preparation of the recommended changes. Provides expert consultation on highly technical rate analysis topics on issues relating to public utilities. May serve on regional or national committees involving utility regulation.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed in an office setting. Occasional travel may be required.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.