



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

HIGHWAY TECHNICIAN ASSISTANT I

Job Number: 21002025

Job Code: 70490V240516

Job Group: 7000 - ENGINEERING AND GEOLOGICAL

Job Established: 12/16/2017

Job Revised: 05/16/2024

Grade: 09 Salary (MIN - MID):

\$14,036-\$21,054 - Hourly

\$2,280.86-\$3,421.28 - 37.5 Hr. Monthly Salary

\$2,432.92-\$3,649.36 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$17,959 - Hourly

\$2,918.34 - 37.5 Hr. Monthly Salary

\$3,112.90 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 12 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs a variety of general labor functions and operates basic automotive and power equipment such as, but not limited to bushhogs, chainsaws, chemical sprayers, chippers, jack hammers, mowing tractors, single axle truck (dump, flatbed, pickup), snow plow and salt spreaders, broom sweepers, and weed trimmers; and performs other duties as assigned. Learns to perform technical tasks in support of highway construction and/or maintenance programs such as basic surveying, reading constructions plans, and completing project documentation; and performs other duties as assigned. (Engineering decisions recommended by positions of the class must be approved by a Licensed Professional Engineer under KRS Chapter 322.)

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE, TRAINING, OR SKILLS:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be 18 years of age. Must possess and maintain a valid driver's license to qualify for employment in this job classification. Within 12 months of employment in this job classification, employees in this classification must furnish the agency's appointing

authority with documentation that he or she holds a valid Class B commercial driver's license. Within one year of employment in this job classification, the employee must complete First Aid and Snow and Ice Training and must possess Traffic Control/Flagger and OSHA 10 Certifications or equivalent. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s), or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Performs a variety of general labor functions such as patching potholes, picking up litter, using chainsaw to trim trees and brush, and serves as flagger during maintenance activities. Learns to install traffic signs. Operates and maintains basic equipment such as, but not limited to, bush hogs, chainsaws, chemical sprayers, chippers, jack hammers, mowing tractors, single axle truck (dump, flatbed, pickup), snow plow and salt spreaders, broom sweepers, and weed trimmers. Performs duties associated with the Cabinet's snow and ice policies. Learns basic engineering related duties on small tasks such as basic surveying activities for roadway location surveying and construction surveying, learns to read construction plans and specifications, and learns proper documentation for project activities. Attends required training classes.

UNIQUE PHYSICAL REQUIREMENTS:

Incumbents in this job title must possess the ability to work, sit, stoop and bend. Must be able to lift and carry 50 pounds. Must be able to respond to emergencies.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents in this job title typically perform their work at a highway maintenance facility or section office, at work sites throughout the assigned work area, and when necessary, district wide. Incumbent will be exposed to risks inherent to working with large equipment and machines involved with road construction. Must be able to work extended hours and be outside during inclement weather.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.