



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

HIGHWAY TECHNICIAN SUPERINTENDENT II

Job Number: 21002032

Job Code: 70560V240516

Job Group: 7000 - ENGINEERING AND GEOLOGICAL

Job Established: 12/16/2017

Job Revised: 05/16/2024

Grade: 14 Salary (MIN - MID):

\$22,602-\$33,903 - Hourly

\$3,672.84-\$5,509.24 - 37.5 Hr. Monthly Salary

\$3,917.68-\$5,876.52 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$30.366 - Hourly

\$4,934.48 - 37.5 Hr. Monthly Salary

\$5,263.44 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 12 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Oversees planning and completion of highway maintenance projects. Creates and coordinates long-term highway maintenance program for an assigned highway unit. Supervises employees and contract work in the highway maintenance and repair of roads. Responsible for application of Department safety policies in a work unit. Coordinates responses to weather events and emergency incidents requiring mobilization of Department assets. Reviews roadway conditions, determines repair needs and methods, and prioritizes projects for completion; and performs other duties as required. (Engineering decisions recommended by positions of the class must be approved by a Licensed Professional Engineer under KRS Chapter 322.)

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE, TRAINING, OR SKILLS:

Must have twelve years of construction or highway maintenance experience.

Substitute EDUCATION for EXPERIENCE:

Graduate of a college or university with an associate's degree in engineering technology, construction management, engineering science, engineering mechanics, geology, earth science, industrial drafting, design technology, construction technology or a related field will substitute for two (2) years of the highway related experience in construction and maintenance. Graduate of a college or university with a bachelor's degree in engineering will substitute for four (4) years of the highway related experience in construction and maintenance. Graduate of a college or university with an associate's degree in Engineering Technology with completion of the Kentucky Transportation Cabinet's Civil Engineering Technology Scholarship Program will substitute for six (6) years of highway related experience in construction or maintenance. College coursework related to any of these fields will substitute for experience on a year-for-year basis.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be 18 years of age. Must possess and maintain a valid driver's and a Class A commercial driver's license with tanker endorsement to qualify for employment in this job classification. The employee must successfully complete the KYTC Highway Technician Academy Leadership Level 2 or equivalent within one year of employment in this job classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s), or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises, assigns, and schedules highway employees in the maintenance and repair of roads, bridges, culverts, guardrails, roadside vegetation, traffic signs, pavement markings, delineation, etc. within specialized areas. Responsible for all work crews and activities on highway maintenance projects. Coordinates the highway maintenance program within the assigned area. Inspects work for completion and compliance according to standards and specifications. Receives and addresses inquiries from supervisors, citizens, and public officials on highway issues. Reviews roadway conditions, identifies highway maintenance needs, determines appropriate repairs and methods, prioritizes individual projects, and schedules for completion. Compiles project estimates for the repair of roadways according to standards and specifications. Maintains and completes records and reports (including electronic) on personnel, equipment, supplies, and budget. Ensures the necessary materials, equipment and supplies are available for project needs in accordance with the Field Operations Guide and industry practice. Follows purchasing procedures for procuring necessary materials and supplies. Interprets department policies and procedures. Ensures safety of the work unit by overseeing implementation and enforcement of Department safety policies and OSHA standards.. Evaluates conditions of existing highway features. Coordinates special assignments and projects with appropriate authorities. Responsible for cleanliness and orderliness of operations facility. Reviews and updates the BMP plans to ensure the highway facility is in compliance with all KPDES and environmental regulations. Attends required training classes. Performs duties associated with the Cabinet's snow and ice policies. Coordinates the highway maintenance program within the assigned area to include long-term planning and scheduling for large-scale projects.

UNIQUE PHYSICAL REQUIREMENTS:

Incumbents in this job title must possess the ability to work, sit, stoop and bend. Must be able to lift and carry 50 pounds.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents in this job title typically perform their work at a highway maintenance facility or section office, at work sites throughout the assigned work area and when necessary, district wide. Incumbent will be exposed to risks inherent to working with large equipment and machines involved with road construction. Must be able to work extended hours and be outside during inclement weather. Must be able to respond to emergencies 24/7.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.