



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

STATEWIDE CONSTRUCTION MANAGER-LICD

Job Number: 21002450

Job Code: 70610V250416

Job Group: 7000 - ENGINEERING AND GEOLOGICAL

Job Established: 09/16/2018

Job Revised: 04/16/2025

Grade: 17 Salary (MIN - MID):

\$30.082-\$45.123 - Hourly

\$4,888.34-\$7,332.50 - 37.5 Hr. Monthly Salary

\$5,214.22-\$7,821.32 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Manages highly technical professional architectural or engineering services, involving, land acquisition, multiple phases/years, multiple engineering disciplines, requiring a broad project scope and varied building code standards for Capital Construction or Facilities Maintenance projects for all state agencies on behalf of the Commonwealth. Assigns, directs, monitors, and approves performance of professional consultants and contractor's work; performs other duties as assigned.

MINIMUM REQUIREMENTS:

EDUCATION:

See Special Requirements.

EXPERIENCE, TRAINING, OR SKILLS:

Must have two years of experience above that required for licensure.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be licensed as a professional architect by the State Board of Examiners and Registration of Architects <https://boa.ky.gov> OR, must be licensed as a professional engineer by the State Board of Licensure for Engineers and Land Surveyors <https://kyboels.ky.gov> Must maintain any required licensure(s), certification (s), or other credentials for the length of employment in this

classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s), or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Manages complex statewide Capital Construction projects involving multiple phases/years and requiring substantial budgetary oversight for the completion of large projects. Assigns, directs, monitors, and approves performance of professional consultants and construction contractors to ensure adherence to quality goals, budgets, and schedules. Serves as a project manager on any projects which require land acquisition. Serves as a selection committee member on large projects which require licensed members for the review and selection of consultants or contractors. Leads and participates in construction meetings and inspections to assist in resolving design/construction problems, ensuring quality of construction and compliance with the contract. Reviews and approves payment and change order documents for professional consultants and construction contractors on projects that may exceed \$25 million. Examines and approves all phases of programming, design, cost estimates, and time schedules of major construction and/or maintenance projects. Develops and maintains record documentation of projects. Assists state agencies in developing, advising, and consulting with total design, concerning specific and programmatic details, for capital construction and facilities maintenance projects. Assists Engineering Technical Associate and Construction Manager with architectural and engineering support. Manages, provides observation, accepts, approves, and coordinates the design and construction of major and minor construction and/or maintenance projects, such as, major building renovations; new construction of buildings; additions and expansion of existing buildings; historical restoration of existing buildings of significant historical character; major structural modifications or enhancements to existing buildings; building code compliance upgrades that modify an existing building or site significantly; and master planning of campuses or major facilities. Manages professional architectural or engineering services involving a broad range of engineering disciplines, such as, Architectural, Interior Design, Mechanical Engineering, Electrical Engineering, Structural Engineering, Civil Engineering, Landscape Architecture, Forensic Analysis, etc. Assists with user agencies in the development of programming needs for building projects and the gathering of predesign information necessary for the implementation of capital construction projects. Prepares and/or reviews and manages proposed budgets and schedules for capital construction projects. Organizes and conducts meetings with user agencies, professional consultants, and technical construction contractors in the design and construction of major projects. Develops and maintains documentation of and for projects, including final archival record documents. Explains statutes, regulations, policies, and procedures in the production and implementation of capital construction projects. Reviews, approves, and processes pay documents for professional consultants and technical contracting firms related to the design and construction of projects. Inspects, observes, and monitors construction projects to evaluate the quality of work, adherence to time schedule, adherence to budget, and compliance with construction plans and specifications. Interprets, applies and assists in development of departmental policies. Schedules and attends progress meetings, substantial completion inspections, and final completion inspections. Disciplines range from subsurface investigations, site and boundary survey services, aerial mapping, environmental studies, Architectural, Interior Design, Mechanical Engineering, Electrical Engineering, Structural Engineering, Civil Engineering, Landscape Architecture, Forensic Analysis, etc. Provides assistance in legal claims or construction defect issues. Participates in selection committees for the review and selection of consultants or construction manager/contractors and provides scores with recommendation to the appropriate contracting officer.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work typically is in an office setting and at construction sites. Work at construction sites may involve walking around dirty and dusty environments, asbestos, dynamite, and noise, which may require compliance with safety procedures. Extensive travel throughout the Commonwealth is generally required. Self-management and prioritization of specific work tasks is required.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in

the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.