



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

LICENSED PRACTICAL NURSE APPLICANT

Job Number: 21002526

Job Code: 43340V230916

Job Group: 4300 - NURSING

Job Established: 10/16/2018

Job Revised: 09/16/2023

Grade: 11 Salary (MIN - MID):

\$16,984-\$25,476 - Hourly

\$2,759.90-\$4,139.86 - 37.5 Hr. Monthly Salary

\$2,943.90-\$4,415.84 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$21,730 - Hourly

\$3,531.14 - 37.5 Hr. Monthly Salary

\$3,766.54 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Under the direct supervision of a licensed/registered nurse, performs duties in the care of the ill, injured, or infirm; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

See Special Requirements.

EXPERIENCE, TRAINING, OR SKILLS:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must hold a provisional license in Kentucky as a Licensed Practical Nurse Applicant. <https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=44618> <http://www.kbn.ky.gov/> Must obtain full licensure as a Licensed Practical Nurse within six months of employment in this job classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Performs all nursing practice under the direct supervision of a registered nurse or licensed practical nurse and shall not engage in independent nursing practice. Performs acts requiring knowledge and skill such as are taught or acquired in approved schools for practical nursing. Observes and cares for the ill, injured, or infirmed within scope of his/her education and clinical skills. Collects nursing assessment data. Gives counsel and applies procedures to safeguard life and health. Administers medication and treatment as prescribed. Explains medication purposes, dosages, and possible side effects to patients. Delegates to others the performance of nursing care activities. Provides first aid for minor injuries. Participates as a member of patient's individual treatment team. Assists medical and other professional staff. Consults with registered nurse or physician on situations beyond the scope of his/her education and clinical skills. Participates in drills for and responds to facility emergencies. Makes entries on essential records. Accepts and accounts for drugs and related medical supplies. Schedules patient's activities/appointments. Communicates with patient's family members. Closely monitors the behavior of potentially suicidal patients. Attends in- service training. Performs minor maintenance on medical treatment equipment. Reports unusual incidents with staff or patients to supervisor. Serves on committees. Follows established policies and procedures of employing facility/agency. Assists and performs a variety of simple patient care services and activities including the administration of medications to meet health and comfort needs of an assigned group of patients. Collects nursing assessment data, gives counsel, administers medications and treatments, and delegates to others the performance of nursing care activities.

UNIQUE PHYSICAL REQUIREMENTS:

Typically, work involves considerable walking, stretching, and lifting. Much mobility is required to monitor resident care.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Duties may involve close work with possibly hostile mental patients. May be exposed to infectious waste, diseases, and conditions which requires the following of safety procedures.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.